



AGENDA

Green Team Meeting

4:00 PM - Tuesday, July 25, 2023

Frostburg Municipal Center Meeting Room - 37 Broadway

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|--|-------|
| 1. CALL TO ORDER | |
| 2. OLD BUSINESS | |
| 2.1. Quick Update - Sustainable Maryland Recertification | |
| 3. NEW BUSINESS | |
| 3.1. Green Team Action Plan | 2 - 4 |
| 2023 Green Team Action Plan | |
| 3.2. Glendening / Edible Arboretum - Review Draft of RFQ | |
| <i>**Document forthcoming**</i> | |
| 4. ADJOURNMENT | |

2023 Updated Frostburg Three Year Action Plan

Starting Date: October 1, 2023

Ending Date: September 30, 2026

Green Team Vision Statement: Working with municipal officials, community organizations, and caring citizens to implement sustainability focused programs and projects that will make the community resilient to environmental and economic changes which makes Frostburg known for its quality of life it offers both its residents and visitors.

Green Team Three-Year Focus Areas

1. Organizational health & public outreach
2. Edible Arboretum development
3. Transportation – walkability and bikeability

Green Team Three Year Goals & Focus Areas: The Green Team’s goals are broadly defined in the General Goals section below. These General Goals are accomplished through meeting the benchmarks outlined in each subsection.

General Goals:

1. Submit Actions for recertification in 2023 – aiming for Silver Certification.
2. Meet on a monthly basis to maintain momentum to implement actions identified in the Action Plan.
3. Work with the City of Frostburg and community organizations to ensure ongoing sustainability programming is continued for the next three years.
4. Achieve recertification in 2026.

Organizational Health Goals

1. Reappoint existing members via resolution by the Mayor and Council and conduct a membership drive to fill any remaining vacancies.
2. Update and/or create a “Guiding Principles” document – revisit the vision statement and edit as needed.
3. Explore the possibility of adding a Sustainability Intern to the Community Development team to assist with Green Team-related matters.
4. Grow social media following and enhance overall online presence.
5. Engage the community through “Buy Nothing, Give Freely” and other community-oriented events

Edible Arboretum Goals

1. Form an Edible Arboretum Advisory Committee and work together to create an action plan for the next phases of development at the Edible Arboretum.
2. Install signage at the Arboretum: wayfinding, plant markers, instructional/educational signage, Welcome mural (collaborative and community based).
3. Construct a small-scale composting site at the Edible Arboretum with educational signage to instruct users on proper composting practices.

Transportation Goals

1. Conduct a walk study to determine areas of improvement for pedestrian and bicycle traffic.
2. Update at least two Allegany County Transit bus stops within City limits (Main Street, Bowery Street, maybe others depending on funding availability).
3. Depot Area improvements – beautification, pre-development of infrastructure upgrades, public restrooms at the Frostburg Depot, free public wifi zone, etc.

Summary of Action Plan:

Year 1

- Action 1: Form an Advisory Committee and the following sub-committees: Edible Arboretum committee, Transportation committee, Give Freely event committee.
- Action 2: Develop membership drive materials to fill vacancies and appoint all new and returning members through a resolution of the Mayor and Council.
- Action 3: Reach 250 followers on the Frostburg Green Team Facebook page
- Action 4: Form an Edible Arboretum Committee. Determine the best course of action for further development
- Action 6: Obtain a grant from the Appalachian Forest National Heritage Area to fund signage at the Arboretum
- Action 7: Organize regular clean-up days at the Frostburg Depot, Switchback, and Trailhead
- Action 8: Host the second annual “Buy Nothing, Give Freely” event
- Action 9: Organize regular Depot stakeholder meetings with City and County staff and elected officials to create in-house action plan for improvements

Year 2

- Action 1: Reach 400 followers on Frostburg Green Team Facebook page
- Action 2: Complete Arboretum signage installation (if not already complete)

- Action 3: Add a sustainability intern from FSU to the team who would provide basic administrative support for Green Team initiatives
- Action 4: Host the third annual “Buy Nothing, Give Freely” event
- Action 5: Continue regular Depot area cleanup days
- Action 6: Compost bin project planning, implementation, and signage
- Action 7: Begin walk study (Summer-Fall 2024)
- Action 8: Depot area improvements as determined by Depot Stakeholder group
- Action 9: Acquire funding for bus stop project

Year 3

- Action 1: Reach 550 followers on Frostburg Green Team Facebook page
- Action 2: Any action as detailed in the Edible Arboretum strategic plan
- Action 3: Host the fourth annual “Buy Nothing, Give Freely” event
- Action 4: Depot area improvements as determined by Depot Stakeholder group
- Action 5: Create and publish Walk Study report based on findings
- Action 6: Implement bus stop project