

# MAYOR AND CITY COUNCIL OF FROSTBURG



*Mayor W. Robert Flanigan*  
*Donald L. Carter, Jr., Commissioner of Finance*  
*Kevin G. Grove, Commissioner of Public Safety*  
*Nina Forsythe, Commissioner of Water, Parks and Recreation*  
*Adam Ritchey, Commissioner of Public Works*

## AGENDA

### MAYOR AND COUNCIL WORK SESSION

Monday, February 28, 2022 at 3:00 PM

Frostburg Municipal Center Meeting Room - 37 Broadway

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	Page
1. CALL TO ORDER	
2. ROLL CALL	
3. DISCUSSION ITEMS	
3.1. ARPA Survey Results - Lydia Claar	2 - 21
<a href="#">Community Input Survey Results</a>	
<a href="#">Community Input Survey Comments</a>	
3.2. ARPA Priority List - Staff	22 - 23
<a href="#">Priority PDF</a>	
3.3. ARPA Priority Discussion - Mayor and Council	
4. CLOSING STATEMENT	
Under the Annotated Code of Maryland Article § 3-305(b)(3), a closed session may be held to "consider the acquisition of real property for a public purpose and matters directly related to the acquisition." A closed session is needed for the discussion of properties considered for a real property acquisition to facilitate the development of City owned parking and in order to protect the City's bargaining power in a real estate transaction.	
REMINDERS	
UPCOMING MEETINGS AND EVENTS	

# Default Report

Explore the data behind your survey responses. Gain a better perspective of your survey data and uncover insights for further planning.



Visited

**284**



Started

**200**



Avg. Time to Complete

**2m 6s**



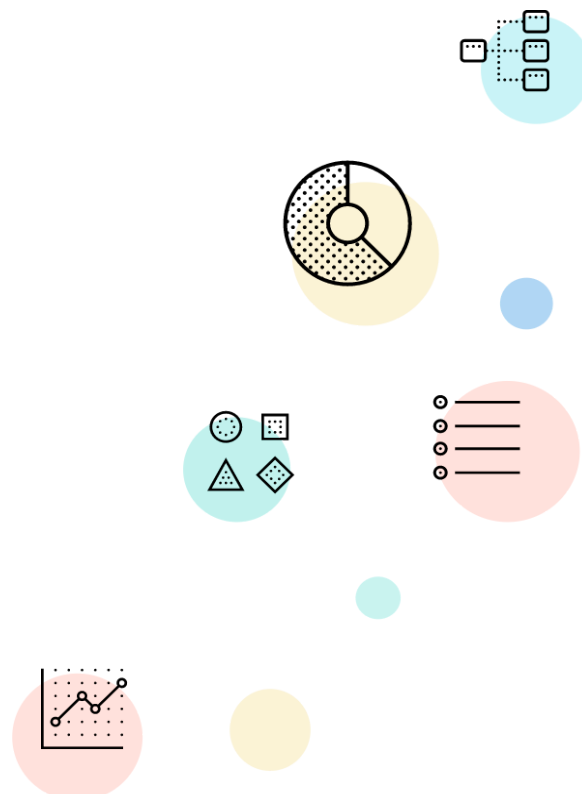
Completed

**200**



Completion Rate

**100.00%**

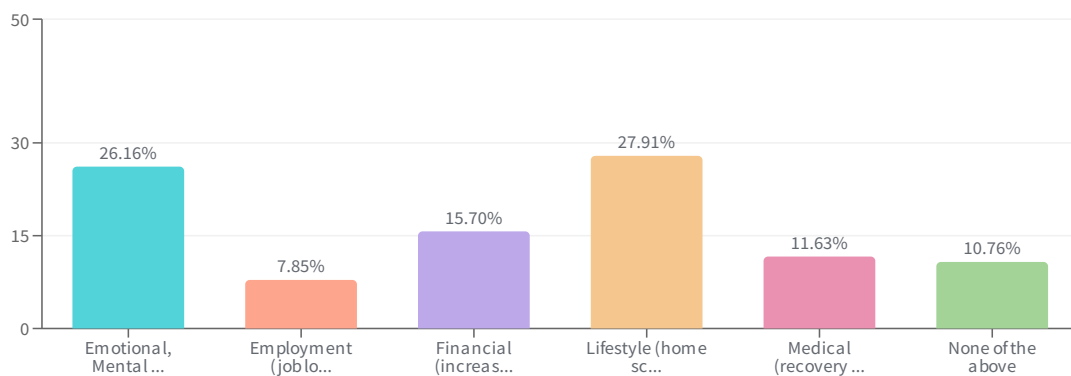


QUESTION 01 | MULTIPLE CHOICE

What types of significant challenges have you experienced during this pandemic?

Select all that apply

Answered: 197 Skipped: 3


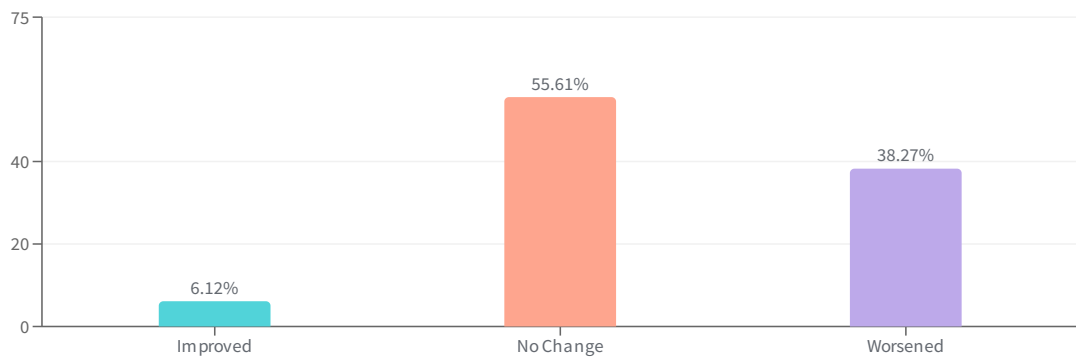


ANSWER CHOICES	RESPONSES	RESPONSE PERCENTAGE
Emotional, Mental Health (fear of illness, grief recovery, isolation)	90	26.16%
Employment (job loss/difficulty finding a job, working from home)	27	7.85%
Financial (increased debt, reduction of income)	54	15.70%
Lifestyle (home schooling, physical changes, restricted movements)	96	27.91%
Medical (recovery from illness, illness within the family)	40	11.63%
None of the above	37	10.76%

QUESTION 02 | MULTIPLE CHOICE

How would you classify changes to your personal, or family, financial situation as a result of the pandemic?

Answered: 196 Skipped: 4



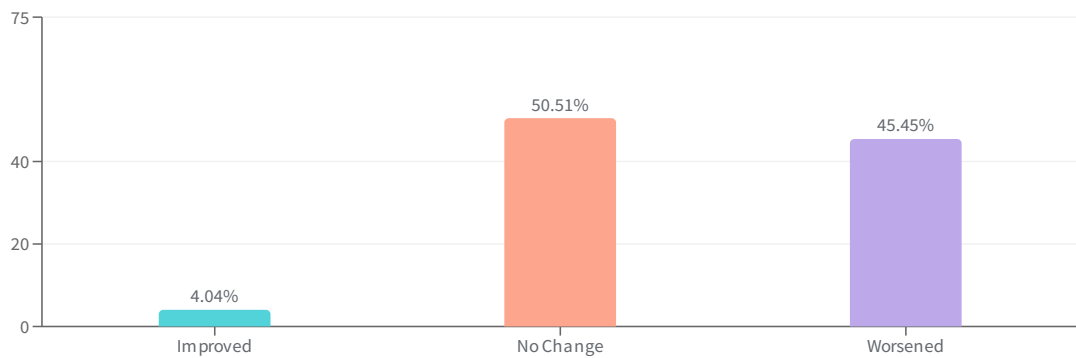
ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
Improved	12	6.12%
No Change	109	55.61%
Worsened	75	38.27%



QUESTION 03 | MULTIPLE CHOICE

How would you classify your personal, or family, wellbeing as a result of the pandemic?

Answered: 198 Skipped: 2



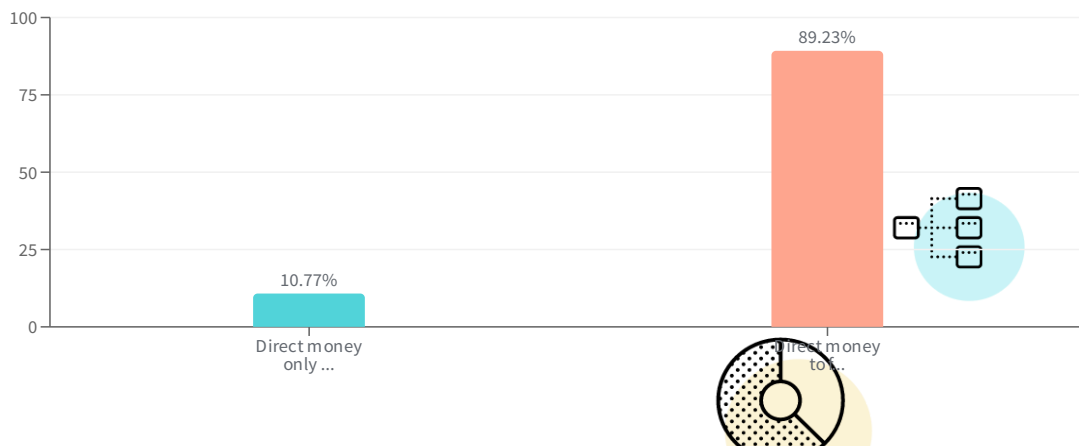
ANSWER CHOICES	RESPONSES	RESPONSE PERCENTAGE
Improved	8	4.04%
No Change	100	50.51%
Worsened	90	45.45%

QUESTION 04 | MULTIPLE CHOICE

Use of the funds for needed water and sewer projects would reduce infrastructure costs for 10 to 30 years, and help to keep water and sewer rates stable. While the City has already identified this as a priority and approved some projects, your input is needed to establish a focus for the balance of the funds.

Which statement best describes where you feel the money should be directed?

Answered: 195 Skipped: 5



ANSWER CHOICES ▾

RESPONSES ▾

RESPONSE PERCENTAGE ▾

Direct money only to projects, or groups of people, with needs directly caused by the pandemic.

21

10.77%

Direct money to fixing things in our city, whether or not the need was caused by the pandemic.

174

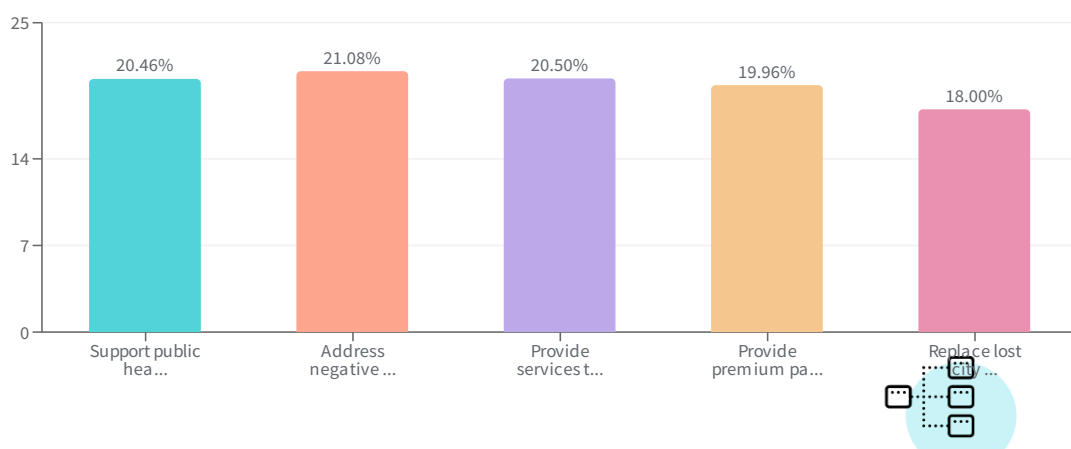
89.23%

**QUESTION 05 | RANK ORDER**

Use the numbers 1 to 5, with 1 being the most important, use numbers to rank the importance of each of these 5 funding categories.

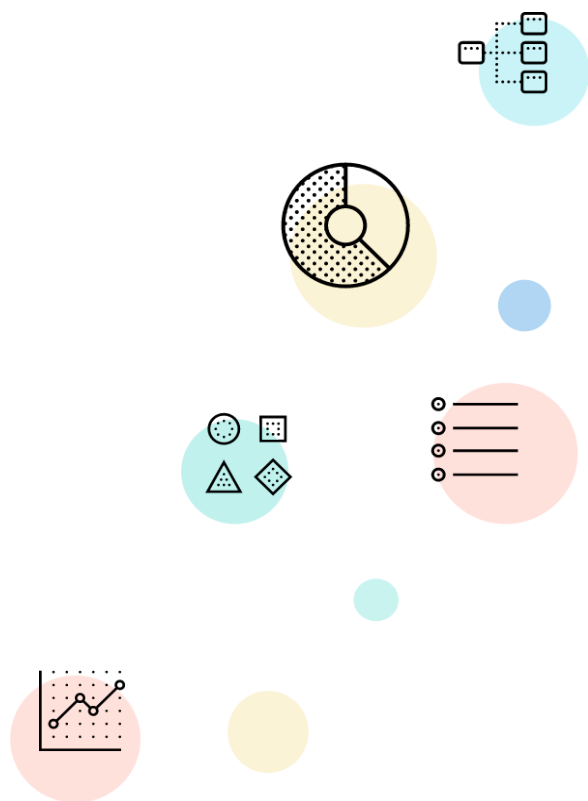
Please use each number only once.

Answered: **160**   Skipped: **40**



ANSWER CHOICES ▾	AVERAGE ▾	RESPONSE PERCENTAGE ▾
Support public health. (Fund medical expenses, behavioral healthcare, and certain public health and safety staff.)	98.20	20.46%
Address negative economic impacts. (Relieve economic harm experienced by specific groups of people, workers, households, small businesses, affected industries, and the public sector.)	101.20	21.08%
Provide services to groups of people most affected by the pandemic. (Offer assistance programs that address education, children and families, housing, and wellbeing for those most affected by the pandemic.)	98.40	20.50%
Provide premium pay for essential workers. (Offer additional financial support to those who are experiencing the greatest health risks because of their service in critical infrastructure sectors.)	95.80	19.96%

ANSWER CHOICES ▾	AVERAGE ▾	RESPONSE PERCENTAGE ▾
Replace lost city revenue. (Fund government services discontinued, or reduced, as a result of loss in revenue because of the pandemic.)	86.40	18.00%

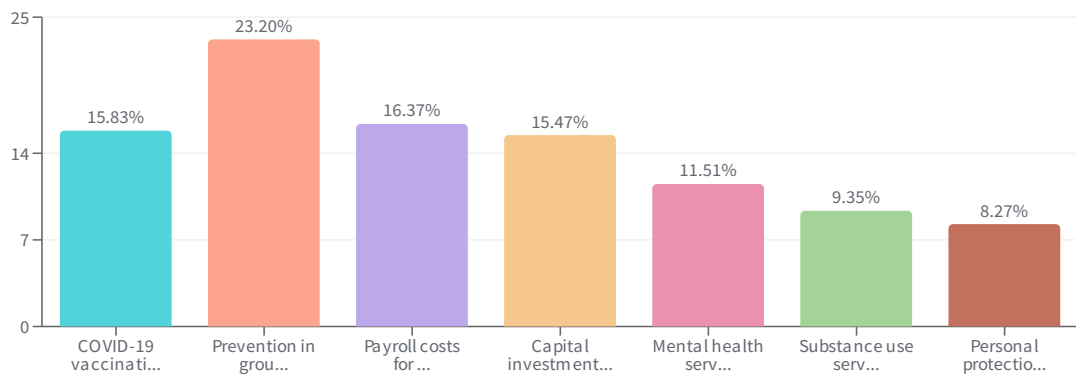




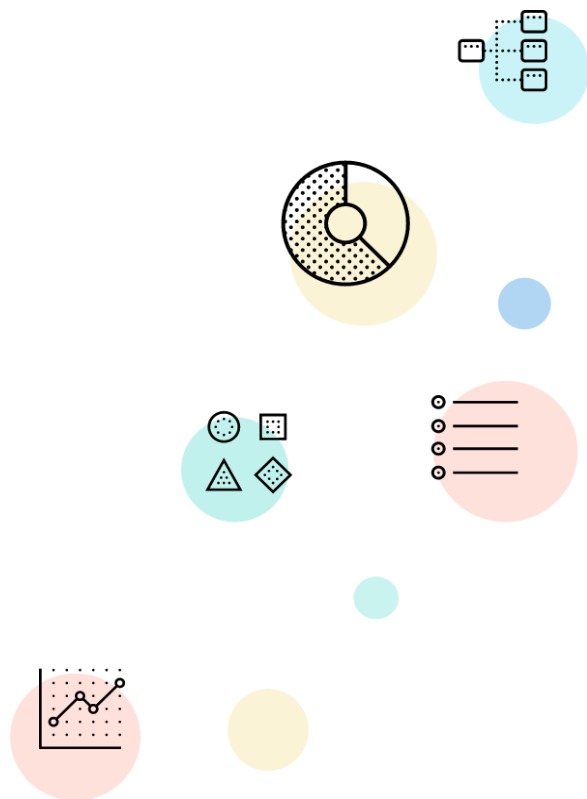
QUESTION 06 | MULTIPLE CHOICE

Please select up to 3 of the following Public Health areas most in need of increased funding from the City of Frostburg.

Answered: 192 Skipped: 8



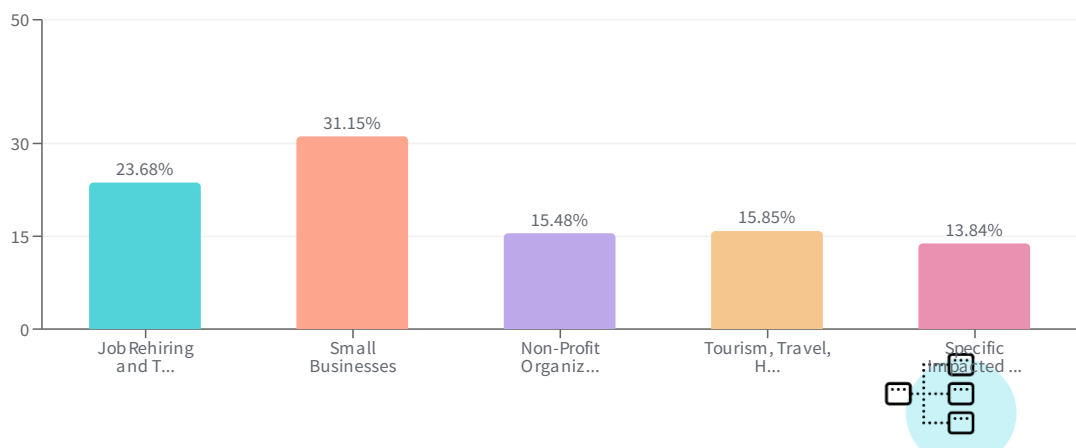
ANSWER CHOICES	RESPONSES	RESPONSE PERCENTAGE
COVID-19 vaccination, testing, and contact tracing	88	15.83%
Prevention in group settings such as nursing homes and schools	129	23.20%
Payroll costs for public health, safety, and public sector staff responding to COVID-19	91	16.37%
Capital investments/physical plant changes to public facilities responding to COVID-19	86	15.47%
Mental health services	64	11.51%
Substance use services	52	9.35%
Personal protection equipment	46	8.27%



QUESTION 07 | MULTIPLE CHOICE

Please select up to 3 areas where funding would best assist with offsetting the pandemic's negative economic impacts in the City of Frostburg.

Answered: 192 Skipped: 8



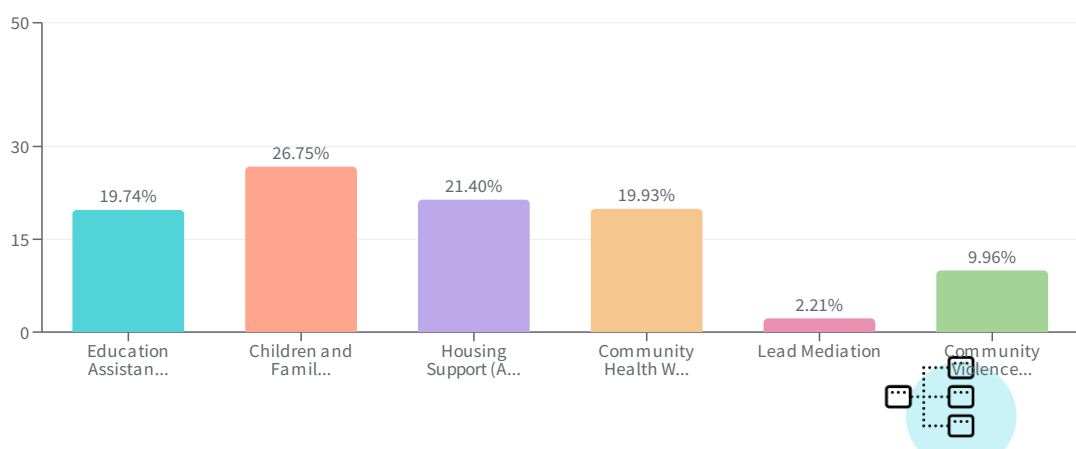
ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
Job Rehiring and Training	130	23.68%
Small Businesses	171	31.15%
Non-Profit Organizations	85	15.48%
Tourism, Travel, Hospitality	87	15.85%
Specific Impacted Industries	76	13.84%



**QUESTION 08 | MULTIPLE CHOICE**

Please select up to 3 focus areas which would be most effective in providing needed services and relief to Frostburg citizens most affected by the pandemic.

Answered: **188**   Skipped: **12**

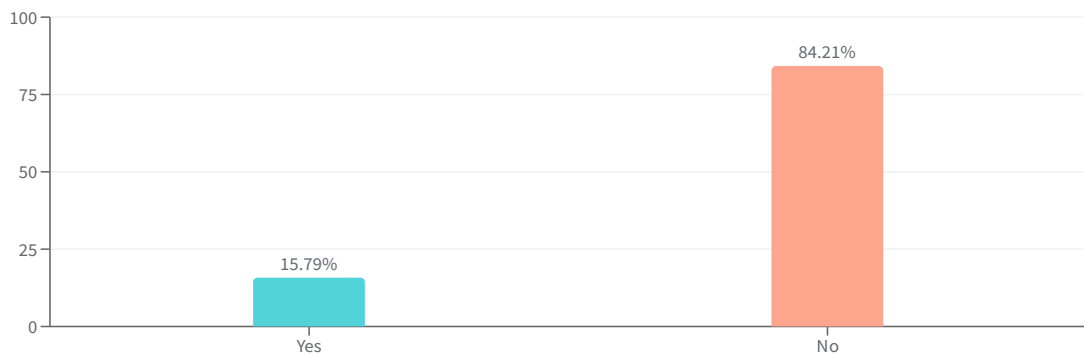


ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
Education Assistance (Early Learning, Academic Services)	107	19.74%
Children and Families (Child Care, Home Visits, Services to Foster Youth/Families in Child Welfare System)	145	26.75%
Housing Support (Affordable Housing, Housing for Unhoused)	116	21.40%
Community Health Workers	108	19.93%
Lead Mediation	12	2.21%
Community Violence Interventions	54	9.96%

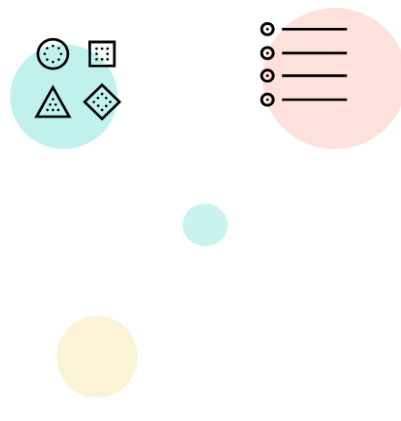
QUESTION 09 | YES OR NO

Would availability of more affordable childcare improve your employment options?

Answered: 190 Skipped: 10



ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
Yes	30	15.79%
No	160	84.21%

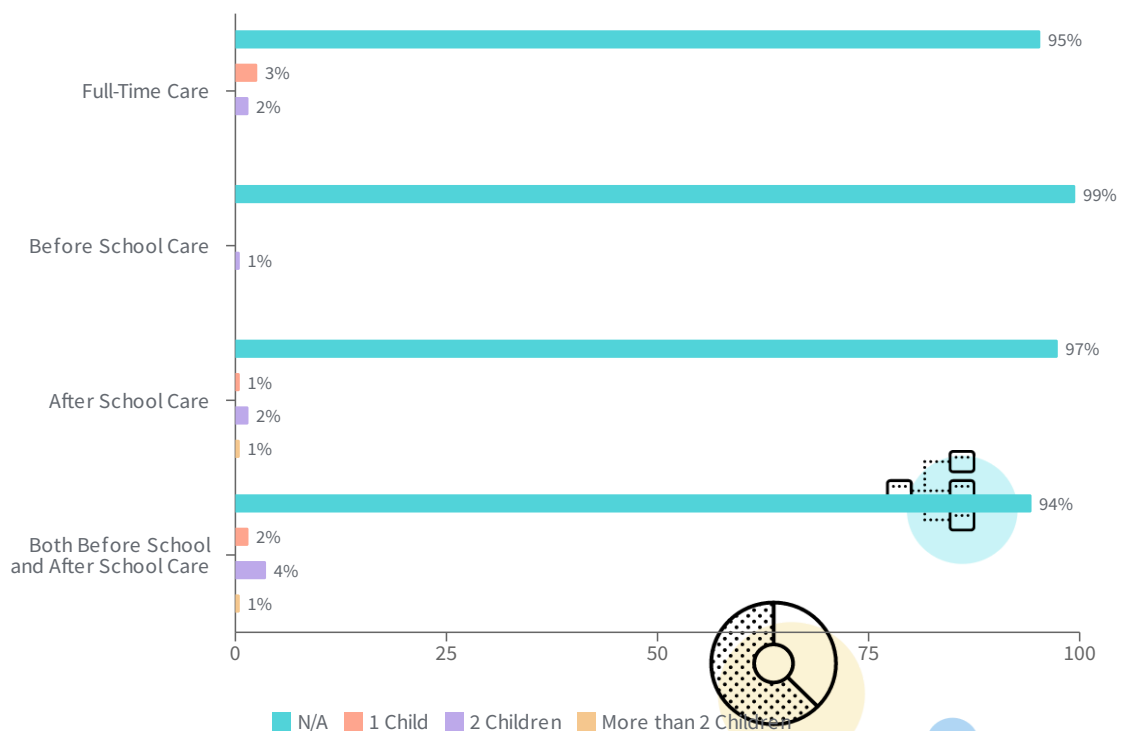


QUESTION 10 | MATRIX

## Which of the specific options below would best fulfill your current childcare needs?

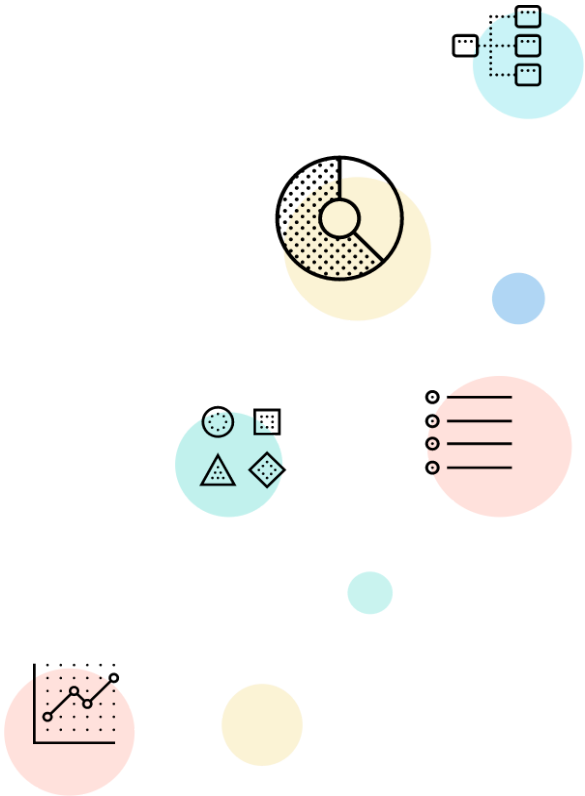
Please indicate the number of children in your household that need the selected childcare option(s).

Answered: 193 Skipped: 7



	N/A	1 CHILD	2 CHILDREN
Full-Time Care	184 (95.34%)	5 (2.59%)	3 (1.55%)
Before School Care	192 (99.48%)	0 (0.00%)	1 (0.52%)
After School Care	188 (97.41%)	1 (0.52%)	3 (1.55%)
Both Before School and After School Care	182 (94.30%)	3 (1.55%)	7 (3.63%)
<b>Total</b>	<b>746 (96.63%)</b>	<b>9 (1.17%)</b>	<b>14 (1.81%)</b>
	MORE THAN 2 CHILDREN		

MORE THAN 2 CHILDREN	
Full-Time Care	0 (0.00%)
Before School Care	0 (0.00%)
After School Care	1 (0.52%)
Both Before School and After School Care	1 (0.52%)
Total	2 (0.26%)

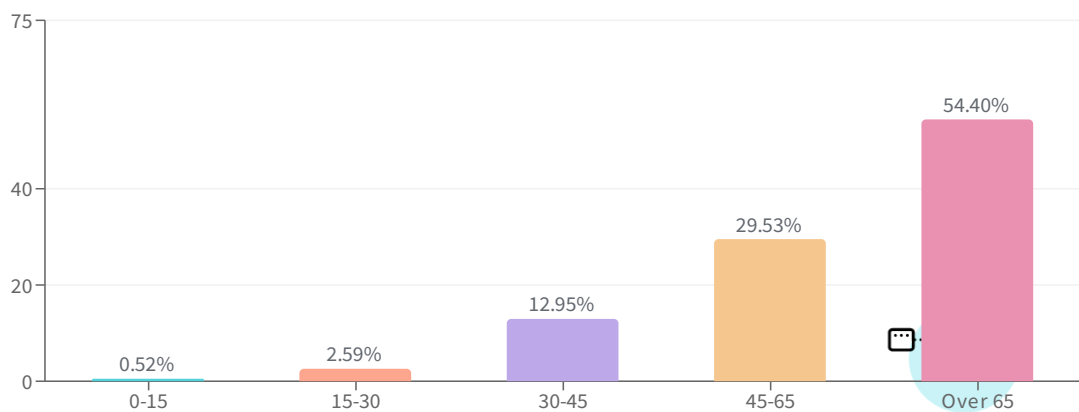


QUESTION 11 | MULTIPLE CHOICE

As we target services and funds to specific groups of people, the following demographic information will help to determine best possible program parameters. Thank you for opting to provide this information.

What is your age?

Answered: **193**   Skipped: **7**



ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
0-15	1	0.52%
15-30	5	2.59%
30-45	25	12.95%
45-65	57	29.53%
Over 65	105	54.40%



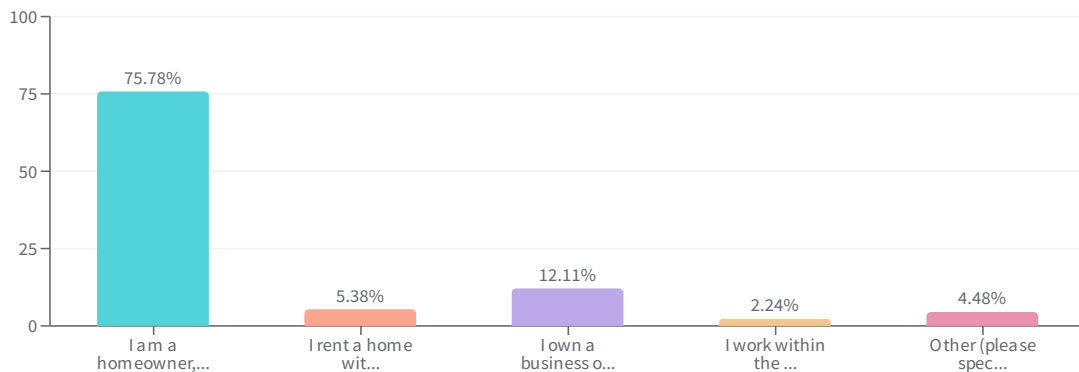


QUESTION 12 | MULTIPLE CHOICE

## What are your primary relationships to the City of Frostburg?

Select all that apply.

Answered: 198 Skipped: 2

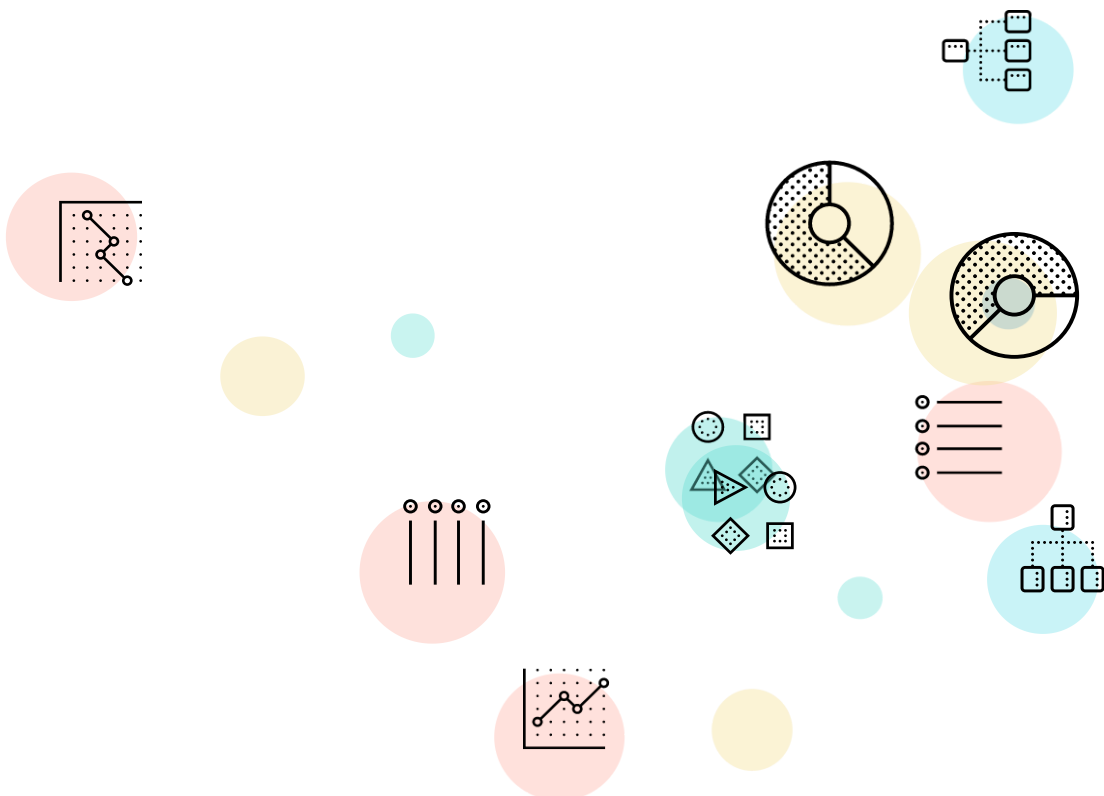


ANSWER CHOICES ▾	RESPONSES ▾	RESPONSE PERCENTAGE ▾
I am a homeowner, residing within the city limits of Frostburg.	169	75.78%
I rent a home within the city limits of Frostburg.	12	5.38%
I own a business or rental property within the city limits of Frostburg.	27	12.11%
I work within the city limits of Frostburg but live elsewhere.	5	2.24%
Other (please specify)	10	4.48%



# Thank You !

We really appreciate your time and feedback.



**Thank you for your input. Please provide any additional comments or concerns here:**

- Please don't buy any more properties - Prichard Bldg., Au Petit. **City streets** are in need of repair, potholes, etc.
- A **payout in "burg bucks"** to residents would distribute some of the money to residents but also stimulate the "in-town" economy. Not all of the allocated money, but part of it could be distributed this way. I also support **direct payments**, and letting the citizens use the money as they see fit.
- Stop subsidizing. Put people to work who can. People on assistance need to work for the City. Wash/wax equipment, clean up city streets, whatever you need help on.
- 100% of this money should go to **infrastructure!** Everything you listed is not anything the city govt. should be involved in. IE Childcare, Job Training, Mental Health Services, Covid. All of these are handled by the State and Fed Govt. This city needs ALL of this money to go to infrastructure. If you are thinking about spending money on programs of this sort... the problem is not enough money... The problem is you have too much money!!!
- I think most of the money should be used for **water maintenance** to keep costs low and for the **schools** to help keep the children in school and offline.
- Have you thought about sidewalks on Braddock Road?
- It would be nice to have **landlords** get some help. The tenants are getting support and they are not helping the landlords.
- Use it to **reduce Frostburg taxes or utility charges?** Fund **home testing kits?**
- Better **transportation options** for elderly! And give me envelopes. Geez
- Some older folks have no way to get help from the pantry (pickup food). How much is netted from the parking meters and tickets? (**free parking?**) Can funds be used to replace these for a year (or whatever) to encourage visiting the downtown businesses!
- **Attract new business to fill empty buildings. Update Frostburg Depot platform lighting etc. More open hours for Frostburg Museum/train time. The train will bring in more people to Frostburg. Give coupons to train riders for downtown businesses.**
- Frostburg needs to have someone in charge of **blighted houses** in town, esp. those on Main Street historic section.
- We are all hurting, but things are going up, but my check has not increased along with so many others. I don't know how they expect people to make it. I pray there will be a better way to help everyone, not just certain groups.
- **Childcare** should be top priority.
- Tell us which services! (possibly a #1) City Debt Reduction!
- Thanks for the opportunity to provide input.
- All people who receive funding must be vaccinated. I do not support irresponsible behavior. No money to business that are not vaccinated.
- The water lines could be corroded + rusted that come to my house from the main lines. The sewer line already backed up into the basement. The blockage was out near the street. **Give**

money to the garbage collectors, workers who repair broken water + sewage, City road workers + truck drivers, policemen, fire company + ambulance company a big raise!

- **Try to help all small business + encourage new businesses with lower costs.** Find funds to help with water bills, etc. it is a difficult world we live in so may God bless your efforts to the citizens of Frostburg. Merry Christmas.
- Every penny should go to replacing **sewer/water system + paving our streets and alleys.**
- Reduce Health Care + Prescription Costs. Reduce Fuel Costs. Fairly Increase Social Security. **Reduce the high cost of sewage.** Appreciate the dedication to quality of work by City of Frostburg workers.
- **Water Bill Relief!!**
- Make sure City water quality meets high standards.
- Use funds to **eliminate utility surcharges.**
- I tried to complete this online, but question 5 would not let me change the numbers. I gave up on it. (comment on question 9: affordable childcare would have helped immensely when I had a young child)
- Provide funds for **recreational parks and facilities that have been used during the pandemic.**
- We need **more police** out on the streets, walking and driving around. Our town is growing, but police are not present on a neighborhood frequent routine. They need to be able to be everywhere in our town.
- Any funds that could be used to **reduce the sky-rocketing cost of our water + sewer** would be well appreciated.
- Considering relocating because of the water bill being to high, and FSU students take my parking place on the street.
- The strip on the right-hand side of the survey is so thin that it is almost impossible to find it to scroll down.
- **Childcare** for working families is lacking creating a desperate need for affordable, reliable, safe, secure, accreditable childcare. My daughter and son-in-law have a small child and have been unsuccessful in procuring local (Frostburg area) childcare.
- I believe Frostburg needs a **welcome center on Main St.** Especially for the people who use the train. When they get to the top of the hill, there should be a building that invites them in from out of the weather and tells the story of Frostburg and where to go.
- It is time to **help the average taxpayer who gets no assistance** like stimulus energy assistance, food stamps. The city should consider a way to reduce fees on water bills or taxes, especially for the elderly. The taxpayers pay the bills and they are hurting too! **Clean up all the vacant rentals in the City.**
- Use the money to **reduce the per 1,000 charge for both water and sewer** since families are washing hands more frequently, longer, and more thoroughly as per CDC guidelines. Also, children were at home due to schools' use of virtual learning causing increased water and sewer usage.
- **Funding water projects** to stabilize utility bills is a great idea. Thank you, city, elected leaders and staff for making Frostburg a great place to live.

- Thanks for all you do. While installing the **current state-mandated fire-protection equipment** in ALL Frostburg rental properties would be expensive, now is a good opportunity to do it, thus preventing fatalities like the recent one in the Mayor's Braddock Estates building.
- COVID relief funds should be allocated in the following order: 1. People directly impacted
- As property taxes have risen again this year, our streets have further deteriorated. If you're going to continue with a tax increase yearly, be accountable for the money, and plan better.
- In completing this I realized I don't really know the status of the various needs in Frostburg. Most of my answers were guesses.
- I consider **affordable housing** as the best use of the money, for long term benefit.
- If there is giveaway money from the feds use it for **roads and infrastructure. Support businesses. Do NOT buy any more property.**
- Very proud to be a citizen of Frostburg! Our leadership is doing a great job.
- No additional comments!
- They main need of assistance within our **household is assistance** with grocery/goods/gas prices and more **affordable housing** opportunities.
- It is very cool that the City of Frostburg is asking for its residents' opinion on fund spending. It's things like this that make Frostburg such a special place. Thank you!
- A city funded **childcare center** would be a fantastic idea! (#2 worsened because prices are up)
- Upon retirement age, we support the **freezing of property taxes for senior home owners** that would prevent annual property tax increases.
- **Offsetting lost revenue and funding infrastructure projects** will provide financial relief for current and future residents. Funding programs (i.e. child care, substance abuse, etc...) is noble but they must be self-sustaining within 3 years. Infrastructure investments have 50-year useful lives so the impact is guaranteed to be long term.
- Thanks for the opportunity to provide input. Good luck!
- I own a production company here in town. We haven't closed. We instead mounted over 40+ shows and helped 5 theaters. A little recognition might be nice. – MisfitToysIndustries
- A lot of people chose to not work during pandemic - unemployment benefits were better. Do not give more money to these folks - Lazy & Greedy! I would rather see you feed the pigeons than give them more handouts...
- Help the **small businesses** get back on their feet. Good luck!
- Vaccines are great!... Still I'm amazed that "health experts" never even mention the wonderful benefits gained by enhancing our natural immune system from the therapies of singing, laughing, exercise, nutrition, medication, etc. I wonder why this is?!
- Use the money to improve **Frostburg's infrastructure**. (**Small Business priority** #1 in question 7)
- Complete the **sidewalk repair and installation on Washington Street** to make it safe for students walking to/from MRHS and for others too!
- Focus on **infrastructure**. The **blacktop on some streets** is terrible. **Increase police funding**. In Number 8, "lead mediation", you do mean lead, as in Pb, in pipes? Is that a problem in city waterlines? Ok, but if water lines to and in houses, that's up to the home owner to replace.
- #1: I trust the city administrator and staff to make the best decisions.

Completed Projects
Priority Project - Immediate Need
Priority Project - Need
Potential Project/Idea
Outside Requests

PROJECT/ PROGRAM NAME	EST. TOTAL PROJECT COST	EST. ARPA ALLOCATION	NOTES
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	Completed Projects			
A	Labor for wiring required for WAPs at Washington Ridge	\$ 2,925	\$ 2,925	
A	Vaccine incentive program(s) for City employees	\$ 19,500	\$ 19,500	
A	Transition to online permitting/code enforcement	\$ 15,350	\$ 15,350	Future costs will be incorporated into the regular budget
			\$ 37,775	

	Priority Project - Immediate Need			
A	Administration	\$ 290,000	\$ 290,000	Single Audit Expenses/ ARPA Coordinator
A	COVID sick leave for employees - Isolation/Quartentine	TBD \$10,000	\$ 22,640	* unknown need at this time
A	Centennial Hill Pump Station and Force Main Repalcement	\$ 895,000	\$ 822,813	MEA Grant for efficiency upgrades awarded (71,777)
A	General Sewer	\$ 150,000	\$ 150,000	
A	Genral Water	\$ 150,000	\$ 150,000	
A	General Water Treatment Plant	\$ 150,000	\$ 150,000	
A	QCT Project: Childcare/Day Camp Building - Design	\$ 59,435	\$ 59,435	
A	Radio Read Meter Replacement of Manual Reads	\$ 400,000	\$ 400,000	Includes cost of plumber
A	WTP HVAC	\$ 52,275	\$ 52,275	
A	Disinfectant tank repair/replacement at Water Treatment Plant	\$ 116,800	\$ 116,800	
A	Savage Well Rehab	\$ 25,000	\$ 25,000	
A	Vaccum Truck Purchase	\$ 520,974	\$ 520,974	
A	Rental Housing Relief Program	\$ 160,000	\$ 160,000	
			\$ 2,919,937	

	Water Treatment Plant System Upgrade	\$ 300,000	\$ 300,000	PLC Upgrade, cyber security, fire alarm, etc.
	Street Paving	\$ 800,000	\$ 400,000	
	Comprehensive Plan		\$ 150,000	
	VAC Truck Dry Bed	\$ 25,000	\$ 25,000	
			\$ 3,794,937	

Priority Project - Need				
	QCT Project: Childcare/Day Camp Building - Construction	\$ 800,000	\$ 300,000	CBDG Funding \$500,000 possible
	Street Lighting + Retrofit Dimmers	\$ 30,000	\$ 30,000	
	Downtown Parking Lot south of Main Street	\$ 650,000	\$ 450,000	Actual Cost TBD
	Piney Dam Upgrades and Repairs	\$ 400,000	\$ 400,000	Pump replacement, 4th pump, air system to replace hydraulic, cone valve replacement, pump building repairs
	Transite Water Line Replacement - Grahamtown area	\$ 75,000	\$ 75,000	
	Hydrant Replacement/Repainting	\$ 100,000	\$ 100,000	
	Sewer - Smoke testing, Rain leader &/or backflow preventer installation program	\$ 250,000	\$ 250,000	
	Standish/Beals Lane Sidewalk and Road	\$ 100,000	\$ 100,000	
			\$ 1,705,000	

Potential Project/Idea				
	Façade/Outdoor Commerce upgrades for Businesses (possible match to County program)	\$ 200,000	\$ 200,000	
	Raw Water Transmission Main Project	\$ 800,000	\$ 600,000	MDE 25% grant
	Complete GIS Mapping of infrastructure assets	\$ 275,000	\$ 275,000	
	Complete Utilty replacement in areas where infrastructure is aging (Meadow Road, Grandview)	\$ 500,000	\$ 500,000	Balance of funds could be used for this category as there is a great need
	CSO Elimination Project Matching Funds	\$ 3,500,000	\$ 437,500	CSO Surcharge funds could be used for other needs

	*Commercial Grease Trap Incentive Program	\$ 60,000	\$ 60,000	Would be a grant program
	Premium Pay for City employees that worked in person	\$ 250,000	\$ 250,000	Amount dependent on amount decided per employee
A	Premium Pay Grant Program for employees working in congregate healthcare settings	\$ 600,000	\$ 450,000	Feasibility TBD (Subrecipient Monitoring)
	Braddock Estates Drainage/SWM	\$ 1,000,000	\$ 1,000,000	This would require a lot of leg work to make happen
	Small Business Rehab Grant (County Match)			
	FSU Transit Hub Construction	\$ 400,000	\$ 50,000	Possible FSU Collaboration
	Glendenning Park Drainage Work	\$ 25,000	\$ 25,000	2-25K depending on how extensive
	General Water	\$ 300,000	\$ 300,000	
	Geenral Sewer	\$ 300,000	\$ 300,000	Includes costs for Catch Basin Repairs
	General WTP	\$ 300,000	\$ 300,000	
	Utilitiy Rate Consultant		\$ 60,000	
	College Gardens Road Repair (South Water/Park Lane)	\$ 60,000	\$ 60,000	
	Body Cameras (Police)			
	Police Recruitment Bonus			
	Water Dept Roof	\$ 35,000	\$ 35,000	
	Street Dept Roof	\$ 45,000	\$ 45,000	
	Parks and Recreation Upgrades and Repairs	\$ 289,500	\$ 289,500	
	North Grant CSO	\$ 350,000	\$ 350,000	
	Salt Dome Design	\$ 25,000	\$ 25,000	
	Salt Dome Construction	\$ 175,000	\$ 175,000	
	Accessible Fishing Peir at Piney Dam	\$ 75,000	\$ 75,000	Max 75,000 (includes design)
	Mainstreet Trashcans	\$ 25,000	\$ 25,000	
	Frost Ave CSO	\$ 3,000,000	\$ 3,000,000	Other funding likely available
	Indivual City Shut-offs for College Gardens	\$ 100,000	\$ 100,000	QCT Project, (Not Feasable)
			\$ 8,987,000	

Outside Requests				
	FFD	\$ 800,000	\$ 800,000	\$750,000 Fire Apreatus , \$50,000?
	FSU Challenger Center (59 East Main)	\$ 6,000,000		
	Coal Miner Memorial Park	\$ 350,000	\$ 75,000	Max 75,000
			\$ 875,000	

\$ 15,399,712	Request Grand Total
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