# MAYOR AND CITY COUNCIL OF FROSTBURG



Mayor W. Robert Flanigan Donald L. Carter, Jr., Commissioner of Finance Kevin G. Grove, Commissioner of Public Safety Nina Forsythe, Commissioner of Water, Parks and Recreation Adam Ritchey, Commissioner of Public Works

# **AGENDA**

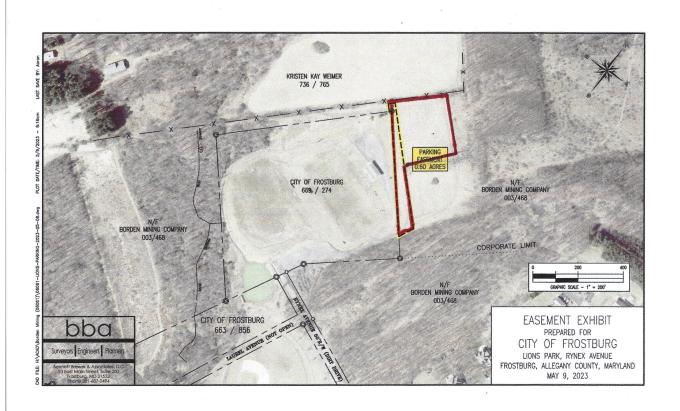
# MAYOR AND COUNCIL WORK SESSION

Thursday, July 13, 2023 at 6:00 PM

		Frostburg Municipal Center Meeting Room - 37 Broadway	
			Page
1.	CALI	L TO ORDER	
2.	ROLI	L CALL	
3.	COU	NCIL MEETING TOPICS	
	3.1.	Borden Mining Company Land Lease Agreement for Parking at Field 8 (Cougar Field). Brian Vought, Director of Parks and Recreation	3
		Glendening park parking	
	3.2.	ARPA Project Approvals. Lydia Claar, Project Manager  • Water Treatment Plant Actuator Replacement	
	3.3.	Bid Awards. Lydia Claar, Project Manager  • Paving Contract  • Child Care Center Construction	
	3.4.	Formal acceptance of deed for public infrastructure in the Sand Spring II subdivision from Allegany Coal and Land. Bethany Fife, Director of Community Development <a href="Deed - Infrastructure">Deed - Infrastructure</a>	4 - 14
	3.5.	Planning Commission and Historic District Commission Appointments. Bethany Fife, Director of Community Development	15 - 19
		Russo FPC Appointment Memo.07.05.2023 Rephan HDC Reappointment Memo.07.05.2023	
	3.6.	Agreements with Optimize Renewables for Microgrid Project related to the MEA Resilient Maryland Grant Award	20 - 26
		Optimize Renewables NDANC	
	3.7.	Temporary Repeal of Open Container Law for Lemonade Stroll. Nick Costello, Chief of Police	27
		open container repeal request Lemonade Stroll	
4.	DISC	USSION ITEMS	
	4.1.	AFNHA Grant Application. Bethany Fife, Director of Community Development	
	4.2.	DHCD Façade Grant Discussion. Bethany Fife, Director of Community Development	28
		86 Main Rendering	
	4.3.	Holly Jolly Hometown for 2023 Program Discussion. Bethany Fife, Director of Community Development	
	4.4.	General Discussion: Mayor and Council	

5. ADJOURNMENT REMINDERS

UPCOMING MEETINGS AND EVENTS



THIS DEED OF DEDICATION OF PUBLIC INFRASTRUCTURE, made this \_\_\_\_\_ day of April, 2023, by and between Allegany Coal and Land Company ("Grantor"), a Maryland corporation, party of the first part, and The City of Frostburg (the "City"), a Maryland municipal corporation, party of the second part.

**WHEREAS**, Sand Spring Run - Phase 2A (the "Subdivision") is a subdivision located within the corporate boundaries of the City;

**WHEREAS**, the plats for the Subdivision are recorded among the Plat Records of Allegany County, Maryland as Subdivision Plat Nos. 2432-2435;

WHEREAS, by and subject to the terms of certain agreements between Grantor and the City pertaining to the development of the Subdivision, to-wit: the Real Estate Tax Set-Aside Development Agreement dated April 12, 2019 and recorded among the Land Records of Allegany County, Maryland (the "Land Records") in Book 2486, Page 352, the First Amendment to Real Estate Tax Set-Aside Development Agreement dated August 20, 2019 and recorded among the Land records in Book 2495, Page 72 and the Second Amendment to Real Estate Tax Set-Aside Development Agreement dated November 24, 2021 and recorded among the Land Records in Book 2729, Page 291 (collectively, hereinafter referred to as the ("Development Agreement"), Grantor is obligated to convey certain of the infrastructure for the Subdivision to the City, it being the intent of the parties and a requirement of the Development Agreement that the said infrastructure become part of the public infrastructure of the City; and

**WHEREAS**, this Deed of Dedication of Public Infrastructure effects the conveyance of a portion of the infrastructure of the Subdivision, said portion being more particularly described in the Exhibit 1 attached hereto and made a part hereof.

# **WITNESSETH:**

That for and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid and for other good and valuable considerations, the receipt of all of which is hereby acknowledged, Grantor does hereby grant, bargain and sell, release, confirm and convey unto the City, its successors and assigns, the property described in the Exhibit 1 attached hereto and made a part hereof.

**TOGETHER** with the buildings and improvements thereon, and the rights, roads, ways, waters, privileges and appurtenances thereunto belonging or in anywise appertaining.

**TO HAVE AND TO HOLD** the above-described property unto the City, its successors and assigns in fee simple forever.

**AND** Grantor, for itself, its successors and assigns, does hereby warrant specially the title to the above-described property and covenant that it will execute such other and further assurances of the same as may be requisite or necessary.

WITNESS the hands and seals of Grantor the day and year first above written.

WITNESS:

ALLEGANY COAL AND LAND COMPANY	
 By:	(SEAL)
W Steven Jenkins President	

STATE OF MARYLAND,		
ALLEGANY COUNTY, TO WIT:		
	is day of	. 2023.
I HEREBY CERTIFY, that on this before me, the subscriber, a Notary Public of appeared W. Stephen Jenkins, known to me whose name is subscribed to the within instructional Land Company, a corporation of the State of to be the act and deed of said corporation; and authorized by it to make this acknowledgment witness my hand and Notarial Seaf	e or satisfactorily identifument, the President of Maryland, and acknowld at the same time made t.	fied to be the person f Allegany Coal and ledged the foregoing
My Commission Expires:	NOTARY PUBI	LIC
ATTORNEY CE	RTIFICATION	
I HEREBY CERTIFY that the within or under the supervision of, the undersigned, was performed in connection with its preparate	a Maryland attorney, an	
Michael Scott Cohen		

# **EXHIBIT 1**

#### **Roads Dedicated**

ALL that piece or parcel of land situated south of Braddock Heights, in the Sand Spring Run Subdivision – Phase 2A, Election District No. 24, City of Frostburg, Allegany County, Maryland, and being more particularly described as follows (Allegany Coal and Land Meridian), and horizontal measurements being used thru out) to wit:

BEGINNING for the same at a point at the intersection of the southerly side of Braddock Heights and the westerly side of Redstone Terrace, and running thence with the westerly margin of Redstone Terrace, a 50' wide right of way;

- 1. By a curve turning to the right having an arc length of 34.81 feet, a radius of 20.00 feet, and a chord bearing of South 14 degrees 02 minutes 53 seconds East, with a chord length of 30.58 feet to a point, thence;
- 2. South 35 degrees 48 minutes 56 seconds West 82.50 feet to a point, thence;
- 3. South 35 degrees 49 minutes 12 seconds West 14.00 feet to a point, thence;
- 4. South 37 degrees 50 minutes 52 seconds West 259.63 feet to a point, thence;
- 5. By a curve turning to the left having an arc length of 618.77 feet, a radius of 540.00 feet, and a chord bearing of South 05 degrees 01 minutes 15 seconds West, with a chord length of 585.47 feet to a point, thence;
- 6. South 27 degrees 48 minutes 21 seconds East 327.50 feet to a point, thence;
- 7. By a curve turning to the left having an arc length of 45.30 feet, a radius of 275.00 feet, and a chord bearing of South 32 degrees 31 minutes 29 seconds East, with a chord length of 45.25 feet, thence;
- 8. South 37 degrees 14 minutes 38 seconds East 294.62 feet to a point, thence;
- 9. By a curve turning to the left having an arc length of 182.97 feet, a radius of 750.00 feet, and a chord bearing of South 44 degrees 13 minutes 58 seconds East, with a chord length of 182.51 feet to a point, thence;
- 10. South 51 degrees 13 minutes 17 seconds East 100.22 feet to a point, thence;
- 11. By a curve turning to the right having an arc length of 361.71 feet, a radius of 300.00 feet, and a chord bearing of South 16 degrees 40 minutes 49 seconds East, with a chord length of 340.20 feet to a point, thence;
- 12. South 17 degrees 55 minutes 59 seconds West 73.65 feet to a point, thence;

- 13. By a curve turning to the right having an arc length of 49.47 feet, a radius of 30.00 feet, and a chord bearing of South 65 degrees 10 minutes 13 seconds West, with a chord length of 44.05 feet to a point at the intersection of the westerly margin of Redstone Terrace and the northerly margin of Clarion Lane, thence crossing Clarion Lane (a 50' wide right of way);
- 14. South 22 degrees 24 minutes 27 seconds West 50.00 feet to a point, thence with the southerly right of way margin of Clarion Lane;
- 15. By a curve turning to the left having an arc length of 122.79 feet, a radius of 775.00 feet, and a chord bearing of South 72 degrees 07 minutes 53 seconds East, with a chord length of 122.66 feet to a point, thence crossing Clarion Lane;
- 16. North 13 degrees 19 minutes 46 seconds East 50.00 feet to a point at the intersection of the northerly right of way margin of Clarion Lane and the easterly right of way margin of Redstone Terrace, thence with the easterly margin of Redstone Terrace;
- 17. By a curve turning to the right having an arc length of 49.53 feet, a radius of 30.00 feet, and a chord bearing of North 29 degrees 22 minutes 07 seconds West, with a chord length of 44.10 feet to a point, thence;
- 18. North 17 degrees 56 minutes 00 seconds East 63.16 feet to a point, thence;
- 19. By a curve turning to the right having an arc length of 12.54 feet, a radius of 20.00 feet, and a chord bearing of North 35 degrees 54 minutes 09 seconds East, with a chord length of 12.34 feet to a point, thence;
- 20. By a reverse curve turning to the left having an arc length of 169.25 feet, a radius of 100.00 feet, and a chord bearing of North 05 degrees 23 minutes 04 seconds East, with a chord length of 149.76 feet to a point, thence;
- 21. By a reverse curve turning to the right having an arc length of 12.03 feet, a radius of 20.00 feet, and a chord bearing of North 25 degrees 51 minutes 54 seconds West, with a chord length of 11.85 feet to a point, thence;
- 22. By a reverse curve turning to the left having an arc length of 260.20 feet, a radius of 350.00 feet, and a chord bearing of North 29 degrees 55 minutes 27 seconds West, with a chord length of 254.25 feet to a point, thence;
- 23. North 51 degrees 13 minutes 17 seconds West 100.22 feet to a point, thence;
- 24. By a curve turning to the right having an arc length of 170.77 feet, a radius of 700.00 feet, and a chord bearing of North 44 degrees 13 minutes 58 seconds West, with a chord length of 170.35 feet to a point, thence;

- 25. North 37 degrees 14 minutes 38 seconds West 294.62 feet to a point, thence;
- 26. By a curve turning to the right having an arc length of 37.06 feet, a radius of 225.00 feet, and a chord bearing of North 32 degrees 31 minutes 29 seconds West, with a chord length of 37.02 feet to a point, thence;
- 27. North 27 degrees 48 minutes 21 seconds West 327.50 feet to a point, thence;
- 28. By a curve turning to the right having an arc length of 561.48 feet, a radius of 490.00 feet, and a chord bearing of North 05 degrees 01 minutes 15 seconds East, with a chord length of 531.26 feet to a point, thence;
- 29. North 37 degrees 50 minutes 52 seconds East 92.28 feet to a point, thence;
- 30. North 39 degrees 29 minutes 54 seconds East 92.54 feet to a point, thence;
- 31. North 35 degrees 49 minutes 43 seconds East 97.62 feet to a point, thence;
- 32. North 35 degrees 49 minutes 02 seconds East 80.00 feet to a point, thence;
- 33. By a curve turning to the right having an arc length of 31.42 feet, a radius of 20.00 feet, and a chord bearing of North 80 degrees 49 minutes 02 seconds East, with a chord length of 28.28 feet to a point, thence;
- 34. North 57 degrees 05 minutes 24 seconds West 93.50 feet to the point of beginning containing 2.99 acres, more or less.

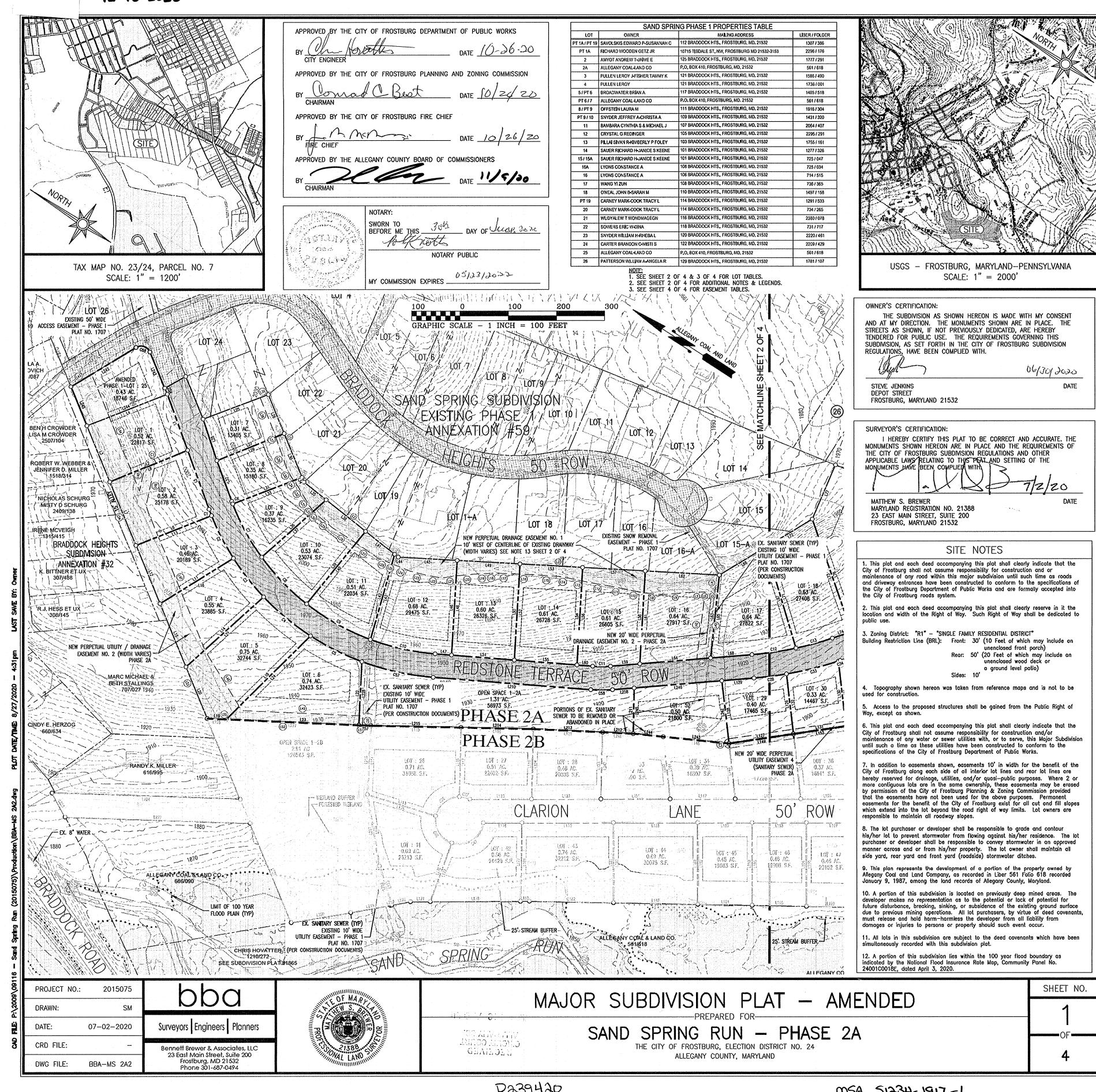
IT BEING all of the right of way shown as Redstone Terrace and part of the right of way shown as Clarion Lane on the Plat of Sand Spring Run Subdivision – Phase 2A recorded as Plat Number 2432-2435, and being part of the same property conveyed by deed recorded January 9, 1987 from The First National Bank of Maryland, Trustee to Allegany Coal and Land Company in Deed Liber 561, folio 618, all among The Land Records of Allegany County, Maryland.

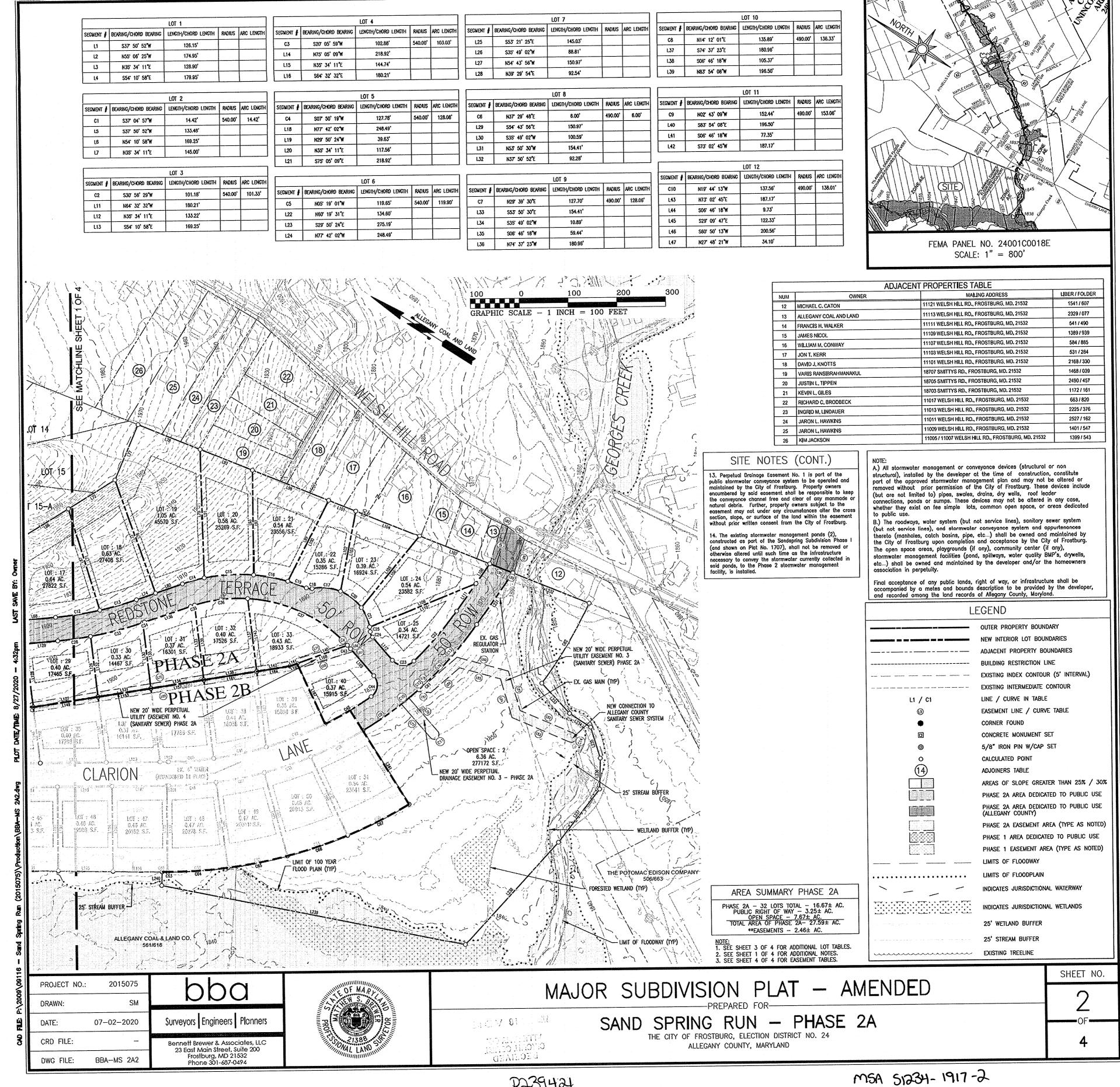
TOGETHER WITH AND SUBJECT TO any restrictions, reservations, covenants, right of ways, et cetera as of record, and as shown on the aforementioned Plat Number 2432-2435.

# **Public Infrastructure Easements**

The following easements as shown on and described in Plat Numbers 2432-2435:

- 1. New Perpetual Drainage Easement No. 1;
- 2. New Perpetual Drainage Easement No. 2;
- 3. New Perpetual Utility/Drainage Easement No.2;
- 4. New 20' Wide Perpetual Drainage Easement No. 3
- 5. New 20' Wide Perpetual Utility Easement No.3 (Sanitary Sewer);
- 6. New 20' Wide Perpetual Utility Easement 4 (Sanitary Sewer); and
- 7. 10' Wide Easement on each side and in the rear of each interior lot, more particularly described in Site Note 7 of the aforesaid plats.





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	L48 N60' 50' 13"E	200.56'	C17	N26" 06" 51"W	58.44'	100.00' 59.30'	C36	S39' 01' 20'E	110.00'	300.00' 110.63'		53Z 27' 55'E	189.72		C57	S19' 44' 30'E	151.50'	540.00'
	L49 S29' 09' 47"E	130.26'	C18	N25' 51' 54'W	11.85'	20.00' 12.03' 350.00' 40.51'	L137	S51' 09' 04"W	153.93' 110.09'			557 32 05 is   1i31' 21' 40's	170.17		C58	\$32' 31' 29'E \$27' 48' 21'E	45.25' 327.50'	275.00'
	L50 S60° 50° 13°W	203.65' 130.29'	L100	N11' 56' 34"W	189.80'	330.00 40.31	L139	N51' 09' 04"E	157.94'		I	H3Z 39' 50'H	16.60'		1211	\$58" 47" 32"W	96.51	
			L101	S09" 48" 52"E	60.00*				LOT 72		LISA	181 18, 18,E	163.91'		L212	N29' 43' 24"W N29' 43' 24"W	63.69°	-
	SEGMENT # BEARING/CHORD BEARING	LOT 14  LENGTH/CHORD LENGTH RADIUS ARC	LENGTH L102	S68' 38' 57"W	171.59		SEGMENT # E	BEARING/CHORD BEARING	LOT 33 LENGTH/CHORD LENG	TH RADIUS ARC LENGTH			LOT 44		1214	N31' 12' 28'W	149.96	
	L52 N60° 50° 13°E	203.65'			LOT 23		C37	906' 15' 13"E	226.75	300.00' 232.52'	SECHENT # BEAR	ENG/CHOTO BEATENS	LENGTH/CHOROL LENGT	II RADAS ARC LOKON	·-	N31' 12' 28'₩	186.77*	
	L53 S29' 09' 47'E	130.26'	— I I — `I	BEARING/CHORD BEARING			┥┝──┼	N52' 16' 42'W	110.00°			537 37 55°E	175.00' 173.54'		L228	N60' 19' 31"E N30' 23' 17"W	134.60° 25.00°	
	L54 S60° 50° 13°W L55 N27° 48° 21°W	206.74' 130.29'	C20 L103	N06" 43" 13"E	54.61' 171.59'	100.00' 55.31'	L141	N41' 06' 31"W	69.47		-	N31' 21' 40'%	175.03		L258	S37 14' 38'E	45.12	
			L104	S09' 48' 52"E	140.79'		L143	N51' 09' 04"E	153.93'		L168	167 32' 05E	170.17				the same	
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	C11 N3Z 31' 29'W	37.02' 225.00' 37			LOT 24	·	]   SEGMENT # [	BEATHS/GHORO BEATH	agreement a second and a second	THE RADIUS ARE LEASIN	SECHENT / DECAR	and all the second	LENCH/GRAD LENCE	III BUDUS ARC UDIST	1216	S& 19 31 V	168.55	
	L56 N60' 50' 13"E	206.74'	SEGMENT #	BEARING/CHORD BEARING			<del>-</del>	251, 08, 01,8	152.52'			SX 27' 55'E	112.65		1217	547 40° 35°8	153.34' 87.07'	
	L57 \$29' 09' 47'E	130.26' 196.75'	C21	N35' 26' 58'E S83' 23' 45'E	191,47'	100.00' 44.97'	L145	H25 25 44°8 H51° 09° C4°E	137.37'		£191	837 32' 06'F	175.71 <b>'</b> 112.62'		1219	N4Z 54 35 W	83.70	
	L59 N37 14' 38"W	61.11'	L107	\$09° 48' 52°E	155.30'		1 1.147	5W 27' SE	122%			157 32' 05'E	17554		L220	N4Z 10, 10,M	125.24	
	L60 N27 48' 21"W	32.81*	L108	N87' 27' 57"W	50.00*			en light ann an Airsteann (a' leannaigh an airsteannach a deil airsteann a deile an airsteann a deile an airst	and the second s				LOT 45		1221	NOT M' 11'T HET 28' 10'F	227.54° 384.98°	
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	L61 N60' 50' 13"E	196.75'		BEARING/CHORD BEARING N82' 04' 05"W	G LENGTH/CHORD LENG 136.40'	GTH RADIUS ARC LENGTH 725.00' 136.60'	1	541' (5' 31'E	133.44'	Vicinity of the second	Constitution of the new	857 32' 65'8 831' 21' 40'8	177.63'		1225 1226	711 '85 34' 11'Y 715 '85' 28'Z	184.26°	
	L62 S29' 09' 47'E	153.98' 176.20'	C22 C23	N8Z 04 05 W	138.40 44.10'	30.00' 49.53'	L150 L151	S51' 09' 04"W H3Z 27' 55"W	and an extensive contraction of the section			107 X' 03'E	175.71		1227	255.80, 51,2	278.19	
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		LOT 17	C25	N51' 06' 08"E	9.66'	100.00' 9.67'	SECURIUM 1	BEARCHG/CHORN PEASON	LOT 38	THE RADES ARE LEHETIN			LOT 47 LUXCH/OKSIO LOXI	TH RADIUS ARE LENGT	1 1237	RSG 22' 17'4	23.00	
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	C12 N41' 01' 14"W	92.22' 700.00' 9		N17 56' 00"E	63.16'		] [153]	241, 02, 02,£	and the second s		L197	SSZ 27' 35'E SSZ 46' 14'#	112.97' 179.55'		SEGMENT #	BEARING/CHORD BEARING S75° 28' 05°E	LENGTH/CHORD LENGT	TH RADIUS 775.00°
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	L68 N37 14' 38'W	86.03'	<b>3</b> 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	102 02 49°F	38	\$0.00° B0.30°		\$2850/68\$\ \$285		SIN RUGUS NAC LENGTH	<u></u>		LOT 45	gyginghyagika kangyanyanisi niku politopolity Amerikan mishikarisis befolio	C64 C65	\$35' 48' 49"E \$43' 18' 43"E	124.20'	949.80' 949.81'
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		LENGTH/CHORD LENGTH RADIUS ARC		\$58 W W	\$4823		~	N51' 09' 01'E			C51	545 24 45E	100.77	775.00' 100.54'	L238	N80" 15" 30"W N20" 35" 35"W	286.76° 634.90°	_
	C14 N47 25' 13"W	46.41' 350.00' 4 251.98'	6.44' 1120	#32 27 35°H	173.21	exception of the company of the comp	200 miles	247, 03, 21,8 241, 03, 21,8	110,03'		1,204	143 15 43'8 542 51' 36'8	129.23' 180.62'	01981 124.32	L239	N20" 35" 35"W N59" 22" 31"E	28.73	
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NO TILL.	23 East Main Street, 3 Frostburg, MD 21 Phone 301-687-0	Suite 200	MAI I AND	mini.	-(	MEGELAED				ALLEGANY (	COUNTY, MAI	RYLAND					I	•

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No. 2435 | 12-18- 2020 RIGHT OF WAY DEDICATED TO PUBLIC USE (ALLEGANY COUNTY) DRAINAGE EASEMENT NO. 3 DRAINAGE EASEMENT NO. 2 DRAINAGE EASEMENT NO. 1 SECMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH SEGMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH SEGMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH SEGMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH 775.00' 96.60' S75" 01" 09"\ 74.00 L88 C9 (REF) S67' 02' 27'E S31" 16" 25"E N35' 49' 02"E 775.00' 20.00' NO9" 48" 35"W C10 \$71" 21" 04"E L6 S34" 10" 34"E 251.89 NO6 46' 18"E L90 51.18 20.00\* 10.00' 31.42' H09' 48' 52'W C11 N72' 08' 21'W 662.02\* S64° 26° 37°W 141,41 N29' 09' 47"W N75' 01' 09"E 91.64" L76 S17 50' 18'W N37' 14' 38'W N64" 27" 27"E 36.14 S05' 53' 59'E 13.24 L77 N17 50' 17"E N64' 27' 27"E 143.03 L42 L5 \$31' 16' 25'E 10.05 L93 S07' 34' 42"W 43.31 L6 \$34° 10' 34°E 10.11 UTILITY EASEMENT NO. 4 (SANITARY SEWER) UTILITY / DRAINAGE EASEMENT NO. 2 L7 \$34" 10" 34"E 35.54 SEGMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH SEGMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH L8 S37' 23' 20'E 53.73 10.03' 30.26' N15' 32' 16'E 4.33' 4.33' C4 S22° 47' 06°E 20.02 \$26° 45' 45°E 40.31 10.00' 31.42' 20.00 C5 S48" 53" 29"W L43 S63, 22, 08,E 36.46 L10 S20' 03' 21'E N16" 54" 21"E S35' 34' 11"W L11 S21° 25' 30'E 38.09 N17 55' 59'E 7.49' N69' 40' 07"E 63.70 L12 S22" 28" 56"E 39.75 132.62 L68 S49" 29' 01"E S69' 40' 07"W L13 43.05 S20' 04' 01'E S41' 06' 31'E S35' 34' 11"W 330.97 L14 S23' 02' 44'E 21.56 L70 H41. 06, 31,M 533.87 \$26° 33' 53"W 145.99 L48 L15 \$28' 28' 30'E L71 N49' 29' 01"W S29' 50' 24"E 251.40 46.67 S29' 51' 49'E 20.00\* S60' 14' 33'W L17 S30' 29' 32'E 36.48 N29' 50' 24"W \$34' 37' 10'E SECURIN \$ BEARWO/CHOTO BEARING LENGTH/CARTO LENGTH RUDHES ARE LENGTH N29' 50' 24"W 314.82 L52 L19 20.95 S34' 50' 32'E 10.01 10.01 775.00 SSF 13' 32'E N35' 34' 11'E 168.41 S37 33' 20'E 41.02 775.00 534° 57° 53°E 10.00 590.28 L54 N35' 34' 11'E 31.53 L21 S41' 05' 48'E 10.00 H76° 43' 00'H L55 S29' 50' 24"E 42.92 122 S22' 01' 52'E 34.05 189.53 \$337 21' 55'N 32.88 S18' 00' 18'E S15 17 00 W 44.58 UTILITY EASEMENT NO. 3 (SANITARY SEWER) L24 S10" 14" 27"E 36.15 SECMENT # BEARING/CHORD BEARING LENGTH/CHORD LENGTH RADIUS ARC LENGTH 48.10 1,74 HIR 15, CO.E 10.08 125 S09' 52' 28'E 775.00' 27.04' 1.73 H337 21. 55 E 193.78 S74" 39" 06"E L26 S09' 35' 07"E 27.17' 775.00' 159.81' C13 159.52 (REF) S81" 33" 31"E UTILITY / DRANAGE EASEMENT NO. 5 L27 SO3" 04" 47"W 58.76 10.00' 31.42' C14 S81' 34' 35"W 20.00 excuent 3 beardo/chord bearde lendin/chord lenoth radus arc lenoth 54.56 L28 S01' 08' 16"W S26° 57' 25°E NES' 07' 26"W L29 35.02' S73 15' 09'E 80.86 50.00 14,51 14.45 359' 55' 5**5**'% 17.53 \$11' 31' 11'W L80 S16' 24' 53'E 109.04 42.92 S20 60' 24'E S22 29 06 W 11.79' S42' 02' 50'W 85.99 L81 25.23 S26" 00" 05"W 182 S08' 25' 25'E 536 54, 00 E L33 527 47' 46"W 24.53 L83 N08' 25' 25"W 128.25 1.58 516 05' 12'E 22.20' N42" 02" 50"E 84.22 L84 59.10" 532 33' 32'E 21.93 159 \$291 18' 04'W N16" 24" 53"W 87.03' 1.80 n37 33' 13'n L36 49.49 78.59\* N73" 15' 09"W NOV 28' 10"W S38' 04' 44"W 39.35 L87 N26" 57" 25"W 1939, 38, 32,E 57,88 S35' 49' 02"W 72.50 (REF) = REFERENCE LINE, TYP. 530° 28' 10°E N53" 21" 25"W 1636' 33' 59'E 139.64 H35° 34' 09'E NOTE - ALL EASEMENTS LISTED AND DESCRIBED ABOVE ARE FOR THE BENEFIT OF THE CITY OF FROSTBURG. SHEET NO. bba MAJOR SUBDIVISION PLAT - AMENDED PROJECT NO.: 2015075 DRAWN: Surveyors Engineers Planners SAND SPRING RUN - PHASE 2A DATE: 07-02-2020 Bennett Brewer & Associates, LLC 23 East Main Street, Suite 200 Frostburg, MD 21532 Phone 301-687-0494 Milej ala cor Chichil coned BECELNED CRD FILE: ALLEGANY COUNTY, MARYLAND BBA-MS 2A2

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W. Robert Flanigan

Commissioners

Donald L. Carter, Jr.

Commissioner of

Finance

Kevin G. Grove Commissioner of Public Safety

Nina Forsythe Commissioner of Water, Parks and Recreation

Adam Ritchey Commissioner of Public Works

Elizabeth Stahlman

# City of Frostburg

# **MEMORANDUM**

To: Mayor, City Council, and Elizabeth Stahlman, City Administrator

From: Bethany Fife, Director of Community Development

Date: July 5, 2023

Subject: Frostburg Planning Commission Appointment

Board member Jayci Duncan has submitted a letter of resignation from the Planning Commission, leaving one vacant seat on the Commission.

Dr. Richard Russo has submitted his CV and has volunteered to fill the vacant position. Due to his professional expertise and past experience as an external reviewer for Frostburg's Zoning Ordinance and Cumberland's Comprehensive Plan in 2013, Dr. Russo's skillset is very much in line with the needs of the Commission. Staff recommends that he be appointed to a five year term beginning July 20, 2023 and ending on July 20, 2028.

Please provide staff with recommendations for the Frostburg Planning Commission vacancy, request staff to solicit additional letters of interest, or appoint Dr. Russo to the FPC during your July Mayor and Council meeting.

The Mayor and Council have the authority to appoint individuals of their choice to this board.

If you have any questions or concerns, please don't hesitate to contact me.

# RICHARD A. RUSSO

Department of Geography, Frostburg State University, Frostburg, MD 21532 Email: rarusso@frostburg.edu Tel: 301-687-4053

# **Administrative Positions**

Chair, Department of Geography (Aug 2018 – present) Coordinator, International Studies Program (Aug 2014 – Aug 2018)

# **Academic Appointments**

Associate Professor, Dept. of Geography, Frostburg State University, MD (Aug 2016 - present)

 2017-2018 Fulbright Canada Visiting Research Chair, Centre canadien de recherche sur les francophonies en milieu minoritaire at La Cité universitaire francophone, University of Regina

Assistant Professor, Dept. of Geography, Frostburg State University, MD (Aug 2010 – Aug 2016)

Lecturer, Dept. of Geography, University of Maryland (Aug 2009 – June 2010)

Assistant Professor of Geography, Social Sciences Dept., College of Southern Maryland (Aug 1999 – May 2002, tenure earned June 2001)

Instructor of Geography, Social Sciences Dept., College of Southern Maryland (Aug 1996 - Aug 1999)

# **Education**

Ph.D. in Geography, University of Maryland, 2009

Dissertation: Using a Socio-Cultural Framework to Evaluate Farmland Preservation Policy Success in Maryland

M.A. in Geography, Syracuse University, 1995

Thesis: Afrikaner Territoriality and Self-determination in Post-Verwoerdian South Africa Research Assistant, Center for Environmental Policy and Administration, 1994-95

B.A. in Geography, Mary Washington College, 1993

Research Assistant, Univ. of the Witwatersrand's Rural Facility, South Africa, July-Nov 1992

# **Publications**

#### Peer-Reviewed

[book chapter, in press] Russo, R.A. 2023. Public library collections under official bilingualism: a comparative review. In *Archives and Libraries in Official Language Minority Communities - Issues and Future*. University of Ottawa Press.

Russo, R.A. 2019. French-Language Books in a Minority Setting: A Report from Rural Saskatchewan. *Minorités linguistiques et société / Linguistic Minorities and Society* 11:52-73.

Russo CV 1

- Russo, R.A. 2015. Appalachian Cities at the Beginning of the 21<sup>st</sup> Century. *Journal of Appalachian Studies* 21(2):157-172.
- Russo, R.A. 2012. Local Food Initiatives in Tobacco Transitions of the Southeastern United States. Southeastern Geographer, 52(1):55-69. [Received the journal's "Outstanding Article" award for that year]
- Russo, R.A. 2004. Social Justice as General Education. Journal of Geography, 103(3):102-110.

#### Other Publications

- Russo, R.A. 2019. Book Review: "Defining Métis: Catholic Missionaries and the Idea of Civilization in Northwestern Saskatchewan 1845-1898" by Timothy P. Foran. *American Review of Canadian Studies* 49(3):483-484.
- Russo, R.A. 2012. Southern Maryland Tobacco Barn. Southeastern Geographer 52(2):109-111.
- Russo, R.A. 2001. Book Review: "The Peopling of Africa: A Geographic Interpretation" by James L. Newman. *Journal of Geography*, 100(3):138
- Russo, R.A. 1994. The Geopolitics of French Language Maintenance in Louisiana and Maine Since 1960. *Le Forum*, 22(3):10-11. Orono: Franco-American Center, Univ. of Maine.
- Russo, R.A. 1993. Potchefstroom, South Africa and Fredericksburg, Virginia: A Comparative Geography of Segregation. *Virginia Geographer*, 25(2).
- Mametja D, Jinabhai CC, Ngwane N, Dolan C, Twala J, Mackenzie A, Gear J, Russo R, Tollman S, Pugh A. 1993. Establishing priorities for advocacy in South African Health. *Progress Reports on Health and Development in Southern Africa*. Winter 1993, 21-34. Washington: Henry J. Kaiser Family Foundation.

# Courses Taught at Frostburg State University

Lower-level: Introductory Human Geography, World Regional Geography, Introduction to International Studies

Upper-level: Food Systems, Geography of Languages and Religions, Political Geography, Urban Geography, Geography of Europe, Geography of Latin America, Geography of the Middle East & Central Asia, Seminar in International Studies, African American Environmentalism, Environmental Planning

## **Professional Service**

#### Frostburg State University

Department of Geography

Media Relations Committee (2010-2014, chair 2011-2013) Webmaster (2010 – present) Geography Club advisor (2012-2017, 2021-present) Capstone redesign ad-hoc committee (2012-2013)

Russo CV 2

# College of Liberal Arts and Sciences

Assessment Council (2013-2015)

Faculty mentor (2014-2015, 2023)

# University-Wide

Fulbright Scholar Liaison / Fulbright Student Advisor (2018 – present)

Faculty Workload and Compensation Committee, (2021 – present)

International Studies Steering Committee (2010-2021)

Sustainability Studies Minor Steering Committee (2010-2016)

International Education Committee (2014-2018)

Faculty Co-Advisor, BTGLASS [campus LGBT student group] (2011-2013)

Library Advisory Committee (2011-2013)

#### State and Local Community

External Reviewer, draft Geography framework for Social Studies Grades 6 and 7,

Maryland State Department of Education (2022-2023)

Member, Green Team, City of Frostburg (2011 -- 2020)

Screener for LGBT submissions, Queen City Film Festival, Allegany Allied Arts (2015)

Reviewer, City of Frostburg Zoning Ordinance (2013)

Reviewer, City of Cumberland Comprehensive Plan (2013)

# Awards, Fellowships, Scholarships (partial list)

2017	Fulbright Canada Visiting Research Chair, University of Regina, Saskatchewan, at the Centre canadien de recherche sur les francophonies en milieu minoritaire, La Cité
	universitaire francophone
2013	Outstanding Article in the Southeastern Geographer [for Vol.52, No. 1-4],
	Southeastern Division of the Association of American Geographers
2009	E.O. Baker Award for Outstanding Performance in Geography Graduate Program,
	University of Maryland

# **Other Professional Experience**

Program Manager, Campaign for the Civic Mission of Schools, Council for Excellence in Government, Washington, D.C. (2004-2005)

Program Associate, U.S.-Asia Environmental Partnership, Institute of International Education, Washington, D.C. (1995-1996)

Russo CV 3



W. Robert Flanigan

Mayor

Commissioners

Donald L. Carter, Jr.

Commissioner of

Finance

Kevin G. Grove Commissioner of Public Safety

Nina Forsythe Commissioner of Water, Parks and Recreation

Adam Ritchey
Commissioner of
Public Works

Elizabeth Stahlman
City Administrator

# City of Frostburg

# Memorandum

To: Mayor, City Council, and Elizabeth Stahlman, City Administrator

From: Bethany Fife, Director of Community Development

Date: July 5, 2023

Re: Board Appointment for the Frostburg Historic District

Commission

Historic District Commissioner Robert Rephan term expires July 16, 2023 and has indicated that he is willing to serve another three year term. Mr. Rephan has represented the City of Frostburg with distinction and expertise as a Historic District Commissioner, and his service to our community has been invaluable to the preservation of our precious resources in Frostburg's Historic District.

Staff recommends that Rob Rephan be reappointed to a new three year term. Staff feels that he brings a demonstrated interest and a strong background to the historic preservation of our City, and his academic and professional training lends a specific expertise to the Commission.

Please provide staff with recommendations for the Historic District Commission vacancy, request staff to solicit letters of interest, or reappoint the current member listed above during your July Mayor and Council meeting.

The Mayor and Council have the authority to appoint individuals of their choice to the Board.

If you have any questions or concerns please contact me at your convenience.

# **CONFIDENTIALITY AGREEMENT**

This Confidentiality Agreement ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between Optimize Renewables LLC ("Company") and The City of Frostburg (the "City"), a Maryland municipal corporation.

# **RECITALS**

WHEREAS, the Company is the owner of certain confidential and proprietary information concerning its business and financial affairs; and

WHEREAS, the Company is willing to disclose said confidential and proprietary information to the City (the City and the Company sometimes referred to individually as a "Party" or collectively as the "Parties") solely for the purpose of having the City evaluate a possible transaction (the "Potential Transaction") between the Parties. (A Party disclosing confidential and proprietary information pursuant to this Agreement shall sometimes be referred to as a "Disclosing Party" and the Party receiving such confidential and proprietary information from the Disclosing Party shall sometimes be referred to as the "Receiving Party").

NOW, THEREFORE, in consideration of the covenants contained herein, and intending to be legally bound hereby, the Parties agree as follows:

# 1. Confidential Business Information.

- and elsewhere in this Agreement, for the purposes of this Agreement, the term "Confidential Business Information" means all information (whether written or oral) provided by the Company to the City on or after the date hereof and relating to the company, business and affairs of the Company and the Potential Transaction, including all notes and summaries pertaining to the foregoing and any other information derived, summarized or extracted from any of the foregoing. In particular, Confidential Business Information includes either Optimize's proprietary technical and financial project models and investors. In addition to the foregoing, Confidential Business Information includes the fact that the Confidential Business Information has been made available, that discussions or negotiations are taking place or have taken place concerning the Potential Transaction involving the Parties or any of the terms, conditions or other facts with respect to any the Potential Transaction, including the status thereof.
- 1.2. Exceptions to General Rule. Notwithstanding the foregoing, Confidential Business Information shall not include any information which (i) the City already had in its possession without a known restriction on use prior to its receipt of such information from the Company or which is or becomes publicly

known through no wrongful act in violation of this Agreement of its own or of its employees, agents or representatives; (ii) the City received independently from a third party that was not known by the City to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, the Company; (iii) was independently developed or acquired by the City without using the Confidential Business Information; or (iv) is approved in writing for disclosure by the Company as provided in Section 2 below.

# 1.3. Maryland Public Information Act.

(a) The City is subject to and statutorily obligated to comply with the terms of the Maryland Public Information Act (the "PIA"), Md. Gen. Provn's. Code Ann. §§ 4-101, et seq.

The basic mandate of the PIA is to enable people to have access to government records without unnecessary cost or delay. Custodians of records are to provide such access unless the requested records fall within one of the exceptions in the statute.

Maryland Public Information Act Manual (2021 16th Ed. 2021).

- (b) Section 4-335 of the PIA requires a custodian of records to deny inspection of the part of a public record that contains . . . (1) a trade secret; (2) confidential commercial information; (3) confidential financial information . . ."
- (c) Subject to the terms of the PIA and applicable law, the City must allow the inspection of public records or the parts thereof that do not contain trade secrets, confidential commercial information, or confidential financial information.
- (d) The City will allow the inspection of documents consistent with the requirements of the PIA and the caselaw relative thereto. Its statutory obligation to do so trumps and takes precedence over the terms of this Agreement.
- 2. <u>Protectability and Non-Disclosure of Confidential Business Information</u>. Pursuant to this Agreement, a Party may receive Confidential Business Information from the other Party and/or its agents. The Parties hereby agree to exercise appropriate, reasonable precautions to prevent the disclosure or transfer, directly or indirectly, of any Confidential Business Information or anything including any Confidential Business Information to third parties (other

than as permitted hereunder) without the prior written consent of the other Party and/or any authorized agent thereof; provided, however, that such consent will not be required in instances where the inspection of documents must be allowed under the terms of the PIA. Each Party agrees that the other Party cannot orally grant any such consent, but rather such consent must be in writing to be enforceable (which may be by email). The standard of care imposed on each Party for protecting the Confidential Business Information shall be that degree of care that the other Party uses to protect disclosure, publication or dissemination of its own confidential information of like importance, except that, for the City, this standard of care does not apply as to the inspections that must be allowed under the terms of the PIA. Notwithstanding the foregoing, a Party may disclose Confidential Business Information to its affiliates and its and its affiliates' directors, officers, employees, representatives, professional advisers, attorneys, accountants and agents ("Representatives") who are advised of the terms of this Agreement and who need to know such information for purposes of evaluating the Potential Transaction. Subject to the PIA, Parties further agree: (a) that they may use the Confidential Business Information only in connection with an evaluation, negotiation and consummation of the Potential Transaction and not for any other purpose, including but not limited to a Party's use in direct or indirect competition with the other Party; and (b) that it may not use the Confidential Business Information for the benefit of itself or any third party (other than as otherwise permitted hereunder).

- 3. <u>Non-Disclosure of Potential Transaction</u>. Neither Party shall disclose the fact that the Confidential Business Information has been made available to the Parties, that discussions or negotiations are taking place or have taken place concerning the Potential Transaction involving the Parties or any of the terms, conditions or other facts with respect to the Potential Transaction, including the status thereof; provided, however that the Parties may disclose such information to its Representatives who are advised of the terms of this Agreement and who need to know such information for purposes of the Potential Transaction. The City's obligations under the PIA take precedence over the terms of this section.
- 4. <u>No Representations or Warranties</u>. Each Party understands that the other Party is not making any representations or warranties, express or implied, as to the accuracy or completeness of any information provided hereunder and that the Disclosing Party shall have no liability to Receiving Party hereunder with respect to the Receiving Party's use of or reliance upon such information. The Parties understand that no contract or agreement providing for the Potential Transaction shall be deemed to exist unless and until a definitive written agreement has been executed and delivered by the Parties. Further, each Party agrees that nothing in this Agreement shall preclude or limit in any way the right and ability of the other Party to participate in negotiations or enter into

agreements with any other person or company or enter into any transaction whatsoever, regardless of whether such other person, company or transaction may involve interests that differ from those of the other Party, so long as the Confidential Business Information is not used or disclosed in violation of this Agreement.

- 5. <u>Legal Requirement to Disclose</u>. If a Party or anyone to whom it discloses the Confidential Business Information is requested or required (by deposition, interrogatories, requests for information or documents in legal proceedings, subpoena, civil investigative demand, court order or similar process, or by any legal, regulatory or self-regulatory authority, including without limitation, the New York Stock Exchange, the Board of Governors of the Federal Reserve System and the U.S. Securities Exchange Commission) to disclose all or any part of the Confidential Business Information, such Party is entitled to comply with such request or demand without liability hereunder provided that such Party shall:
- (a) to the extent legally permissible and practicable, promptly notify the other Party of such a request or demand (provided, that no such notice shall be required in connection with a routine examination or inspection by any regulatory authority that does not specifically target any Confidential Business Information:
- (b) if disclosure of that Confidential Business Information is required, furnish only such portion of the Confidential Business Information as the other Party is requested or required to be disclosed; and
- (c) take commercially reasonable steps to cooperate with the other Party, at the other Party's expense, in its efforts to obtain an order or other reliable assurance that confidential treatment will be accorded to that portion of the Confidential Business Information that is required to be disclosed.
- 6. <u>Non-Circumvention</u>. Each Party agrees that it will not attempt to circumvent the other by directly contacting and attempting to do business with certain individuals or organizations introduced to it by the Disclosing Party if such individual or organization was not otherwise already known by Receiving Party prior to Disclosing Party's introduction with respect to the Proposed Transaction underlying this Agreement (each described as an "Introduced External Party") unless given written permission to do so. The Parties may mutually choose to identify and share such "Introduced Parties" as confidential between the Parties.

The proposed transaction references the financing and constructing of the microgrid energy project by the Company for the City of Frostburg. Without the prior written consent of the other Party, the Parties, their affiliates, corporations,

divisions, subsidiaries or employees will not make any direct contact or contract with, deal with, or otherwise become involved in any transaction (collectively, a "New Transaction") with Introduced External Parties that is both (i) similar to or in competition with the Proposed Transaction and (ii) in North America.

In the course of this agreement, each Party may request consent and approval in writing of the other Party to add certain project clients or financial, engineering / procurement / construction, operations / maintenance and consulting firms working with a Party to this non-circumvention clause as Introduced External Parties. New individuals or organizations will only be added as Introduced External Parties by mutual consent and written approval.

- 7. Remedies. Each Party acknowledges that if this Agreement is materially breached, the non-breaching Party may not be made whole by monetary damages alone. Accordingly, the non-breaching Party, in addition to any other remedy to which it may be entitled by law or in equity, shall be entitled to seek injunctive relief to prevent breaches of this Agreement, and to seek an order compelling specific performance of this Agreement. Notwithstanding anything to the contrary herein, the Parties do hereby waive any and all claims against each other for any and all exemplary, punitive, consequential or special damages arising under or relating to this Agreement.
- 8. <u>Entire Agreement</u>. This Agreement represents the entire understanding and agreement of the Parties with respect to the subject hereof and may be modified or waived only by a separate writing expressly so modifying or waiving this Agreement.
- 9. <u>No Waivers</u>. No failure or delay by either Party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power, or privilege hereunder.
- 10. <u>Notices</u>. Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and if (i) delivered personally, or (ii) sent registered or certified mail, return receipt requested, or nationally recognized delivery service, to the Parties' respective addresses below, or to such other addresses as either Party hereto may hereafter designate in writing. The effective date of such notice shall be the date received.

If to the Company:

Len Jornlin, President & CEO Optimize Renewables LLC Mailing: 10212 Easterday Ct, #101 Hagerstown, MD 21742 If to the City:

Elizabeth Stahlman City Administrator City of Frostburg 37 S. Broadway Frostburg, MD 21532

With a copy to

Michael Scott Cohen, Esq. Frostburg City Attorney 213 Washington Street Cumberland, MD 21502

- 11. <u>Severability</u>. The invalidity or unenforceability of any provision contained herein shall not affect the other provisions of this Agreement, and such invalid or unenforceable provision shall be construed to be valid and enforceable to the maximum extent permitted by law.
- 12. Governing Law. This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of Maryland, without regard to any conflicts-of-law principles that would cause the laws of another jurisdiction to govern and the Parties hereby irrevocably submit to the exclusive jurisdiction of the state and federal courts located in the State of Maryland, and the appellate courts of any thereof. EACH OF THE PARTIES HEREBY IRREVOCABLY WAIVES ANY RIGHT IT MAY HAVE TO TRIAL BY JURY IN RESPECT OF ANY ACTION, PROCEEDING OR COUNTERCLAIM (WHETHER BASED ON CONTRACT, TORT OR OTHERWISE) ARISING UNDER OR RELATING TO THIS AGREEMENT, OR THE ACTIONS OF THE UNDERSIGNED IN THE NEGOTIATION. PERFORMANCE OR ENFORCEMENT HEREOF.
- 13. <u>Counterparts</u>. This Agreement may be executed in counterparts each of which shall be deemed an original but all of which shall constitute one and the same instrument.
- 14. <u>Assignment; Successors</u>. Neither Party shall assign, transfer, sub-contract, sub-license or delegate any of their respective rights and/or obligations (in whole or in part) under this Agreement, without the prior written consent of the other Party. All obligations hereunder shall be binding on the

Parties and their respective successors and permitted assigns. Any assignment and/or transfer in violation of this Section 14 shall be null and void.

15.  $\underline{\text{Term}}$ . The obligations under this Agreement shall terminate three years from the date hereof.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be entered on the date first written above.

WITNESS:	
	OPTIMIZE RENEWABLES LLC
	By:
	Len Jornlin, President & CEO
	THE CITY OF FROSTBURG
·	Ву:
	W. Robert Flanigan



City of Frostburg 37 Broadway Frostburg, MD 21532

June 14, 2023

Dear Mayor and City Council,

FrostburgFirst would like to request a temporary repeal of the Open Container Law on Main Street, Broadway, and Water Street during our 3rd Annual Lemonade Stroll on July 22, 2023 from 10 am - 6pm, under the conditions that all beverages are kept in plastic ware.

The Lemonade Stroll is an event designed to provide an incentive for locals and visitors to explore downtown businesses and increase foot traffic. Business owners provide samples of lemonade or other summery beverages during the Stroll to entice shoppers and diners, and some of the businesses would like to offer beverages with alcohol content for adults. The goal of the event is to draw more attention to our small businesses an encourage people to explore the entire downtown district rather than go directly to one or two businesses. The repeal of the Open Container Law allows guests to move from one space to another without having to rush through their beverage. If granted, we will not publicly advertise the repeal, but will inform our downtown business owners of the temporary repeal to allow a more pleasant experience for their customers and guests.

Thank you for considering this repeal.

With appreciation,

Deirdre Robertson Executive Director

41 E Main St. Frostburg, MD 21532 (301) 689-6900

info@frostburgfirst.com www.downtownfrostburg.com To develop and foster a prosperous, vibrant, sustainable and resilient designated Frostburg Main Street Community

