



AGENDA

Historic District Commission Meeting

6:00 PM - Monday, April 11, 2022

Frostburg Municipal Center Meeting Room - 37 Broadway

Page

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. AUTHORITY
The Frostburg Historic District Commission implements the City's Historic Preservation Overlay District, of the Frostburg Zoning Ordinance, Section 4, as adopted in 2014, pursuant to the authority granted by the Maryland Land Use Article, Section 8, as adopted in 2012, of the Annotated Code of Maryland. This meeting is open to the public and is conducted in compliance with the State of Maryland's Open Meetings Act.
4. STATEMENT OF PURPOSE
The Frostburg Historic District Commission is charged with the preservation of historic structures and the surroundings within the designated district in order to safeguard the heritage of the City, stabilize and improve property values, strengthen the local economy and foster civic beauty.
5. ROLL CALL
Chair Dawn Hein, Vice Chair Joseph Hoffman, William Determan, Robert Rephan, Maureen Brewer, Alternate Member Daniel Filer
6. REVIEW AND APPROVAL OF THE AGENDA
7. REVIEW AND APPROVAL OF THE MINUTES
 - 7.1. [March 2022 HDC Minutes](#)
8. PROJECT PRESENTATIONS

3 - 5

- 8.1. Public Art Proposal - 115 E. Main Street
Presented by Jamison Odone (Associate Professor of Illustration and Drawing, Frostburg State University)

6 - 8

I have studied the application and all relevant documents and presentation related to this case, and I am familiar with the property in question. I find that:

- The proposed changes [are/are not] compatible with the neighborhood because there [is/is not] a general compatibility of exterior design, scale, proportion, arrangement, texture, and materials to be used.

Based on these findings I move to [approve/disapprove] the proposal because the use of exterior materials [are/are not] closely similar in appearance to original materials or significant buildings in the District, pursuant to Section 4.1.J.1.c.

[MURAL-CONCEPT-MURMURATION](#)

[115 E. Main Street - HDC Application](#)

[115 E. Main Street - HD Inventory Sheet](#)

- 8.2. Public Art Proposal - W. Mechanic Street Parking Lot
Presented by Deirdre Robertson (Main Street Manager, FrostburgFirst)
Photos, materials list, and additional specs are forthcoming

9 - 19

I have studied the application and all relevant documents and presentation related to this case, and I am familiar with the property in question. I find that:

- The proposed changes [are/are not] compatible with the neighborhood because there [is/is not] a general compatibility of exterior design, scale, proportion, arrangement, texture, and materials to be used.

Based on these findings I move to [approve/disapprove] the proposal because the use of exterior materials [are/are not] closely similar in appearance to original materials or significant buildings in the District, pursuant to Section 4.1.J.1.c.

[HDC Application Materials - Public Art by Frank Asher](#)

[FrostburgFirst Public Art RFP](#)

9. OLD BUSINESS

10. NEW BUSINESS

- 10.1. Staff Approval: Vinyl Window Signage at 22 E. Main Street
FYI Fingerprints

- 10.2. Staff Approval: Routine Maintenance & Upkeep Improvements & Painted Commercial Signage at 82 E. Main Street
Baker Babes

11. ADJOURNMENT



MINUTES

Historic District Commission Meeting

Monday, March 14, 2022 - 6:00 PM

Frostburg Municipal Center Meeting Room - 37 Broadway

The Historic District Commission Meeting of the City of Frostburg was called to order on Monday, March 14, 2022, at 6:00 PM, at the Frostburg Municipal Center, 37 Broadway, with the following members present:

PRESENT: Dawn Hein, Mrs.
Maureen Brewer, Mrs.
William Determan, Mr.
Joseph Hoffman, Dr.
Robert Rephan, Mr.
Daniel Filer, Mr.

EXCUSED:

1. CALL TO ORDER

Chair Hein called the meeting to order at 5:59 PM.

2. PLEDGE OF ALLEGIANCE

3. Authority

The Frostburg Historic District Commission implements the City's Historic Preservation Overlay District, of the Frostburg Zoning Ordinance, Section 4, as adopted in 2014, pursuant to the authority granted by the Maryland Land Use Article, Section 8, as adopted in 2012, of the Annotated Code of Maryland. This meeting is open to the public and is conducted in compliance with the State of Maryland's Open Meetings Act.

4. STATEMENT OF PURPOSE

The Frostburg Historic District Commission is charged with the preservation of historic structures and the surroundings within the designated district in order to safeguard the heritage of the City, stabilize and improve property values, strengthen the local economy and foster civic beauty.

5. ROLL CALL

5.1.

Chair Dawn Hein, Vice Chair Joseph Hoffman, William Determan, Robert Rephan, and Maureen Brewer were present. Since a quorum was achieved, Alternate Member Daniel Filer was not required to attend.

6. REVIEW AND APPROVAL OF THE AGENDA

- 6.1. Commissioner Hoffman made a motion to approve the agenda as presented, Commissioner Brewer seconded the motion, a vote was taken, and the motion passed unanimously.

7. REVIEW AND APPROVAL OF THE MINUTES

- 7.1. Commissioner Hoffman made a motion to approve the minutes from the February 2022 meeting as presented, Commissioner Determan seconded the motion, a vote was taken, and the motion passed unanimously.

8. PROJECT PRESENTATIONS

- 8.1. **126 E. Main Street - ADA Accessibility Ramp**
Contractor: Lowell Broadwater, White Horse Construction

****Please note that Commissioner Rephan recused himself from the discussion of this presentation****

Lowell Broadwater, the contractor who has been hired to complete the project, offered two possible construction materials/styles, and requested the Commission's recommendation for which materials would be more appropriate. The Commissioners agreed that the white vinyl would be more sensitive to the existing architecture, and that the white vinyl would better match the existing railings on the upper-story balcony. The Commissioners expressed concern that the construction of the ADA ramp would block access from the fire escape and recommended that Mr. Broadwater send a copy of his plans to the Office of the State Fire Marshal for a review by their office.

Moved by Dr. Joseph Hoffman, seconded by Mrs. Maureen Brewer

With no further discussion, Commissioner Hoffman made a motion to approve the proposal, contingent upon a review by the Office of the State Fire Marshal, stating, "I have studied the application and all relevant documents and presentation related to this case, and I am familiar with the property in question. I find that the proposed changes are compatible with the neighborhood because there is a general compatibility of exterior design, scale, proportion, arrangement, texture, and materials to be used.

Based on these findings I move to approve the proposal because the use of exterior materials are closely similar in appearance to original materials or significant buildings in the District, pursuant to Section 4.1.J.1.b, c, and d." The motion was seconded by Commissioner Brewer, a vote was taken, and the motion carried with a vote of 3-0-1.

Carried

9. OLD BUSINESS

- 9.1. Commissioner Brewer requested an update on alterations that were made prior to obtaining permission from the Historic District at 89 W. Main Street. Community Development Director L.J. Bennett indicated that progress has been made and is expected to continue once the worst of the winter weather has passed.

Commissioner Brewer also asked if an application had been received from the owner of 70 W. Main Street, who removed the front porch roof without first obtaining the Commission's approval. Director Bennett indicated that staff are working with the property owner to achieve compliance and obtain a set of plans which detail the extent of the proposed alterations.

Commissioner Hoffman asked for an update on the renovation of the Nickel Building, located at 86 E. Main Street, and Director Bennett indicated that the interior is being prepped for renovation and is almost ready to move into the renovation phase.

10. NEW BUSINESS

- 10.1. No new business was presented.

11. ADJOURNMENT

- 11.1. Commissioner Determan made a motion to adjourn, which was seconded by Commissioner Brewer. Chair Hein adjourned the meeting at 6:29.

L.J. Bennett, Community
Development Director

A murmuration is a flock of starlings - they create beautiful formations as they fly as a group before settling down for the evening.



Our mural concept, titled Murmuration (seen in the rough draft below) will be created by FSU professors and students as well as members of the community. Our murmuration of birds will be colored using the ROYGBIV scale of colors so that we may include each color represented in the rainbow color scale. Our birds will move across the building from back to front and also appear to be emanating from the five windows. Our goal is to create something that turns the side of this building into a welcoming attraction.



Concept proposal created by Associate Professor, Jamison Odone.
jamisonodone@gmail.com 617-642-9692 (call or text)

CITY OF FROSTBURG

HISTORIC DISTRICT COMMISSION

CERTIFICATE OF APPROPRIATENESS APPLICATION



DEPARTMENT OF COMMUNITY DEVELOPMENT

CITY HALL

59 E. MAIN STREET, P.O. BOX 440

FROSTBURG, MD 21532

Applicant Name: Jamison Odone

Applicant's Address: _____

Phone Number(s): _____

Property Owner Name: Larry Guthrie / Guthrie Real Estate

Property Address and Location: 115 E. Main Street

Type of Change: ☐ Alteration ☐ Demolition ☐ Grading
☐ Addition ☐ Repair ☐ Excavation
☐ New Building ☐ Sign ☒ Other: public art

Work to be performed:

☐ PLANS – Architect, Engineer, or Other: _____

☐ DEMOLITION - Contractor: _____

☐ RENOVATION/CONSTRUCTION – Building Contractor(s): _____

Scope of Work (describe project in detail, list materials and dimensions):

Painted Mural on the entire east-facing side facade

Is the property subject to an historic preservation easement?

☐ NO

☐ YES

Is the easement held by a third party organization other than the property owner?

☐ NO

☐ YES

If yes, please provide a copy.

**FROSTBURG HISTORIC DISTRICT
Historic Resource Inventory
2013**

Address: 115 East Main Street

Date of Construction: c. 1910 **Status:** C



Image Number: FHD-231

This is a brick commercial building of two stories with a remodeled storefront that is recessed from the plane of the building, with paired single-leaf entry doors and large display windows. Some historic art glass transoms have been retained. The upper façade is 3 bays in width, with two pairs of windows with 6/6 replacement sash and one window retaining 1/1 sash. The windows rest on soldier-course brick sills. A sloping roof caps the façade.

CITY OF FROSTBURG

HISTORIC DISTRICT COMMISSION

CERTIFICATE OF APPROPRIATENESS APPLICATION



DEPARTMENT OF COMMUNITY DEVELOPMENT

CITY HALL

59 E. MAIN STREET, P.O. BOX 440

FROSTBURG, MD 21532

Applicant Name: FROSTBURG FIRST, DEIRDRE ROBERTSON, EXECUTIVE
Applicant's Address: 41 E. MAIN ST. DIRECTOR, + L.J. BENNETT, BD.
Phone Number(s): 301-689-6900 MEMBER
Property Owner Name: CITY OF FROSTBURG
Property Address and Location: W. MECHANIC ST. PARKING LOT

Type of Change: ☐ Alteration ☐ Demolition ☐ Grading
☐ Addition ☐ Repair ☐ Excavation
☐ New Building ☐ Sign ☒ Other: PUBLIC ART

Work to be performed:

- ☒ PLANS - Architect, Engineer, or Other: ARTIST - ATTACHED
☐ DEMOLITION - Contractor: _____
☐ RENOVATION/CONSTRUCTION - Building Contractor(s): _____

Scope of Work (describe project in detail, list materials and dimensions):

PUBLIC ART INSTALLATION HONORING FROSTBURG'S
HISTORY OF COAL MINING AND RAILROADING -
PLAN ATTACHED.

Is the property subject to an historic preservation easement?

☒ NO ☐ YES

Is the easement held by a third party organization other than the property owner?

☒ NO ☐ YES

If yes, please provide a copy.

Requirements for Complete Application (TO BE DETERMINED BY STAFF; IF CHECKED INCLUDE AS AN ATTACHMENT):

- ☒ SITE PLAN OR ACCURATE SCALED DRAWING DEPICTING PROPORTIONS AND DISTANCES
☐ CLEAR AND LEGIBLE SKETCH OF EXTERIOR DETAILS OR AREA TO BE CHANGED
☒ PHOTOGRAPH(S) OF AREA TO BE CHANGED
☐ MANUFACTURER'S SAMPLES OR TEAR SHEETS OF MATERIAL(S) PROPOSED TO BE USED
☒ FOR NEW CONSTRUCTION:
☐ SITE PLAN TO SCALE
☒ ELEVATION DRAWINGS
☐ MATERIAL SAMPLES/TEAR SHEETS
☐ CURRENT PHOTOGRAPHS OF PROPERTY
☐ OTHER: _____

Optional Attachments:

- ☐ HISTORIC PHOTOGRAPHS OR OTHER DOCUMENTATION

You are encouraged to attend the Frostburg Historic District Commission meeting. The next meeting is APRIL 11, 2022 at 6:00 PM at the Frostburg Library, 65 E. Main St., Frostburg, Maryland. Failure to provide sufficient information for review may result in an unfavorable recommendation by the Historic District Commission.

MUNICIPAL CENTER, 37 BROADWAY

PLEASE READ AND SIGN BELOW

I hereby certify that I am the owner of the property or I have advised to owner of the property in regard to the proposed work. Further, the information provided by this application represents an accurate description of the proposed work and nothing has been intentionally omitted that would be necessary for the Historic District Commission's decision making process.

I understand that a favorable review finding by the Frostburg Historic District Commission does not constitute approval of other require land use or building permits obtained by a separate application.

Signature [Signature]

Date 03/28/2022

FOR CITY USE ONLY

Approval to be granted by:

☒ FROSTBURG HISTORIC DISTRICT

☐ STAFF

Staff Review: ☐ APPROVED

☐ NOT APPROVED

Staff Reviewer: _____ Date: _____

SIGNATURE

Page 2 of 2

To whom it may concern.

I just read the Call to Artists! and it says the deadline was 6/28. I also heard/read July 2nd..This may be too late..

I thought I'd submit anyway.

This piece is about honoring the history of Frostburg..Railroad ties and Coal..Mixed with older rebar and copper tubes-giving the sense of a "coal starburst." Surrounded by native plants and a blooming vine.

I call it, "A Trellis to Remember".

I have attached the application, my bio and a sample drawing

I am new to applying for grants...Please Let me know if you need more information from me.

It would take two or three days to work with a welder to create the starburst.

Another full day to dig and plant the posts in holes of cement for a long lasting piece.

Supplies and labor approximately \$2,000.-\$2500.00

I just won 3rd prize at the Allegeny Arts Council member show..On display now.

Most of my guerilla artwork and planting was seasonal or temporary. . No real recorded pictures as in "a sample of work".

These days, I am exploring another side of my art.

This is exciting to think of something more permanent.

Let me know if I can answer any questions if this can still be considered.

Thank you in advance for reading this application.

Sincerely,

Frank Asher

202.412.7575

**Application Form
Request For Proposals
Public Art**

Name/s:	<u>FRANK ASHER</u>		
Artist Company Name (if different)	<u>FRANK'S TERRA DREAMS</u>	Date	<u>July 2, 2021</u>
Address	<u>412 MAGRUDER ST.</u>		
City	<u>CUMBERLAND</u>	State	<u>MD</u> Zip <u>21502</u>
Phone (day)	<u>202.412.7575</u>	Evening (eve)	<u>202.412.7575</u>
Email	<u>green.larue@gmail.com</u>	Website	
Social Media:	<u>UNDER MY NAME</u>		

To assure that your application is complete, please check off the following items as enclosed:

- ☒ This application form completed and signed
- ☒ Project Description (not to exceed 2 pages)
- ☒ Supporting Materials – drawings/renderings of design
- ☐ Time Frame / Work Plan
- ☐ Bio or Resume(s) of artist or artists on the team (not to exceed 2 pages each resume)
- ☐ Sample Work Portfolio (a link to your website OR a maximum 5 digital images)

Certification

I certify that as of the date of this application I am 18 years of age or older, as are any members of my team (if applicable). I certify that all examples of art work submitted with this application are products of my hand as represented. If accepted, the artwork produced will be owned by FrostburgFirst and the City of Frostburg, and images of my work may be used in publicity for the benefit of downtown Frostburg, MD and Allegany County.

I certify that all statements made in this application are true to the best of my knowledge. I acknowledge that the FrostburgFirst and the City of Frostburg are not liable for loss or damage to work submitted.

Applicant Signature [Signature] Date July 2, 2021

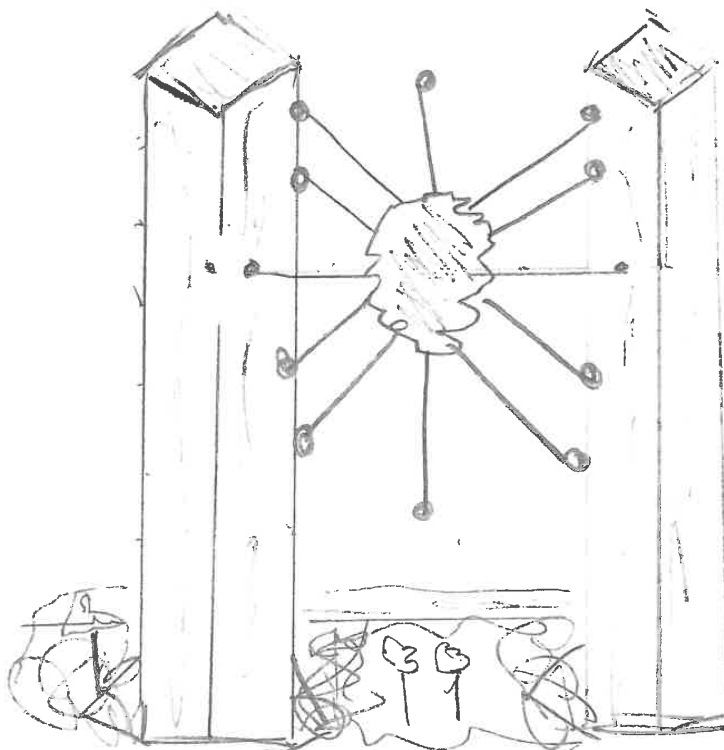
Deadline for Submission of Proposal: June 28 at 5 p.m. ET

Submissions may be submitted via email to:
frostburgfirst@gmail.com

Mail to:
FrostburgFirst
41 E. Main Street
Frostburg, MD 21532
(301) 689-6900
www.downtownfrostburg.com

A trellis to REMEMBER

TWO OLD TREATED RAILROAD TIES
One Piece of "COAL" connected to the
POSTS W/ REBAR + COPPER TUBES.



This is to honor
the history of COAL
AND THE RAILROAD.

FROSTBURG

SOLAR
LIGHTS FOR NIGHT.

NATIVE
PLANTS / FLOWERS

4 quines per foot

POSTS BLACKISH WOOD
RODS TUBES - RUST + COPPER
PETINA

Frank Asher
412 Magruder Street
Cumberland MD 21502
202.412.7575
Email: green.larue@gmail.com

1999-to Present Guerilla Gardener and artist.
Random spots would be cleaned up and planted or art installed in and around th trees or lampposts.

2001-2018
Founder and owner of *Fairies' Crossing*. Landscape gardener and artist. I designed public and private gardens...Working with clients to co-create living spaces.
The tag line: *"To inspire your dreamer"*.

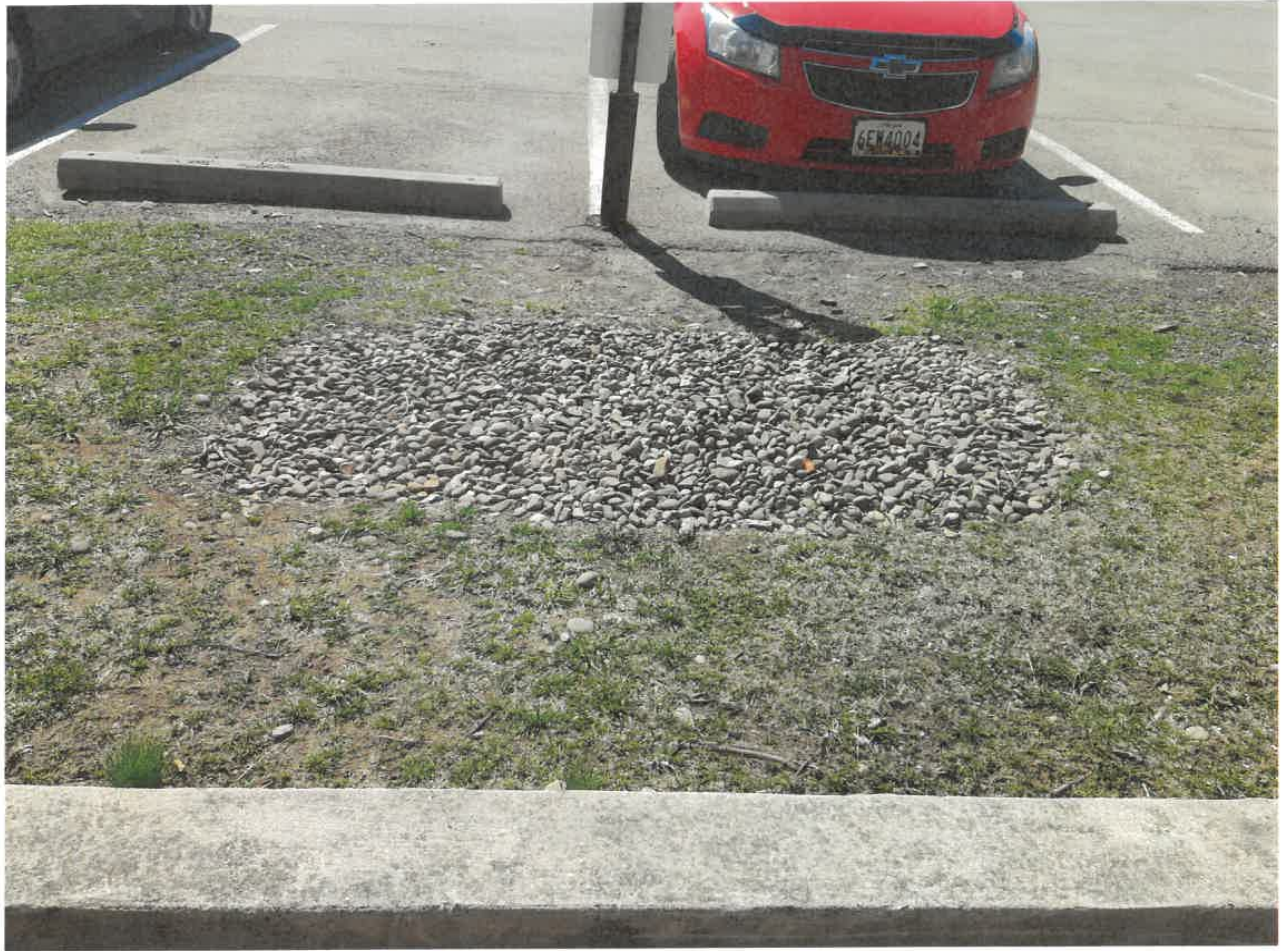
2008-2013
Founder and owner of *OLD CITY green*. An urban retail nursery and community space of 5000 square feet. A triple bottom line business that served the local community.
I took an abandoned lot that used to be a gas station and turned it into a green space with plants, pots, soil and mulch...It also became a local community event space for organizations and private parties. It was named *'The Green Beating Heart of Shaw'*

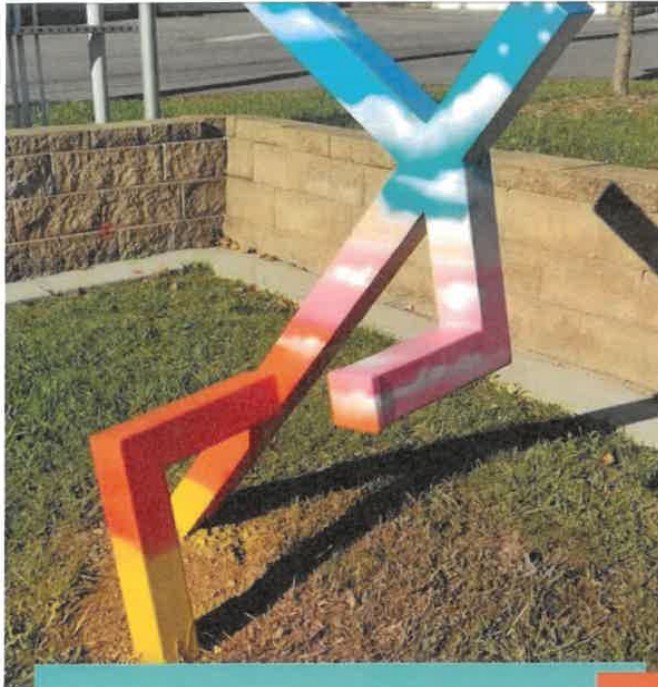
2013-2018
Founder and Owner of *Old City Farm and Guild*.
An urban nursery of 15,000 square feet that took over the front of a closed down junior high school in Shaw. I created an urban farm, hosted the farmer's market and many community events. From the D.C. State Fair, to Arts events for the city of Washington, D.C. such as hosting Fire Artists, Bands, Comedy Groups and Shaw's "Art all Night"
Tag line: *"Where People and Plants Come Together"*.

2019-present.
Owner of *Frank's Terra Dreams*.
Mission Statement:

To bring a sense of life, inspiration and renewal to the homes, gardens and community public spaces of the city of Cumberland and Allegheny County.







Make a mark on your city



*Public
Art
Project*

Call for Artists!

\$1000
IN PRIZES!

\$500 for Grand Prize

\$300 for Runner Up

\$100 for Honorable Mentions

FrostburgFirst, a Maryland Main Street Community, Inc. is looking for a new public art project in downtown Frostburg, MD!

We're looking for a permanent (5 - 10 year life cycle) public art project to be installed in downtown Frostburg. Preference will be given to proposals that include the use of sustainable or recycled materials, are kinetic or interactive, and celebrate the natural beauty of Frostburg!

What we're looking for:

- Use of sustainable or recycled materials
- Safety considerations (no sharp edges, etc.)
- Appropriate for all ages
- Celebrates Frostburg
- Kinetic or interactive if possible!

Requirements

All submissions must include:

- a written description of the project and its relevance to Frostburg
- a graphic rendering of the proposed product (digital or hand-drawn/painted, etc.)
- list of materials involved
- timeline for completion (length of time to create, install, etc.)
- cost estimate for completion (cost for labor, materials, installation, etc.)

DEADLINE FOR SUBMISSIONS

June 28, 2021 by 5:00 PM

MAIL SUBMISSIONS TO

41 E. Main St / Frostburg, MD 21532



SUBMIT YOUR PROPOSAL ONLINE

FROSTBURGFIRST@GMAIL.COM





FROSTBURG ARTS & ENTERTAINMENT DISTRICT

REQUEST FOR PROPOSALS: PUBLIC ART

I. Background / Vision

FrostburgFirst - a Maryland Main Street Community manages the affairs of Frostburg's state designated Arts & Entertainment District. Downtown Frostburg is a thriving arts, cultural, and business community in the midst of Appalachian beauty. FrostburgFirst's mission is to develop and foster a prosperous, vibrant, sustainable, and resilient designated Frostburg Main Street Community. Public art is an essential element in achieving this goal.

II. Project Description

This is a paid public art opportunity for the grassy area located at the City's public parking lot on Mechanic Street between Broadway and Water Street. Public art (*Bodies in Motion* - pictured on cover page) was installed last year in the city parking lot on 1st Street behind St. Michael's to help increase awareness of public parking availability. This project is meant to continue the same goal while beautifying the downtown. The opportunity is open to any qualified artist or team of artists working collaboratively to create a piece of public art. The project is a PROPOSAL ONLY at this time, with the plan to implement the chosen proposal in the Fiscal Year 2022. 3 winners will be chosen to be considered for the implementation stage, with cash prizes awarded. If a project is chosen for implementation, the artist will be provided with a stipend and reimbursement for materials and labor.

1. Description of Physical Layout

The area designated is a grassy area between the parking lot and sidewalk for pedestrian access. The location for artwork is pictured below.

2. Architectural, Aesthetic Considerations

The design must be suitable and acceptable for public display for viewing by citizens of all ages. We're looking for a permanent (5 - 10 year life cycle) public art installation. Preference will be given to proposals that include the use of sustainable or recycled materials, are kinetic or interactive, and celebrate the natural beauty of Frostburg.

III. Application Submission Procedure

The following materials shall be submitted for a complete application:

1. **Completed & Signed Application Form** (see attached).
2. **Project Description** (not to exceed 2 pages)
Give a brief overview of the project.
3. **Supporting Materials**
These materials should convey the artistic intent, i.e., design renderings, preferred colors, and visual materials to adequately illustrate the proposed work and your abilities as an artist.
4. **Time Frame / Work Plan** (project to be completed between October 1, 2021 - April 30, 2022)
Provide a brief outline of the steps involved in the proposed project with time requirements included.
5. **Bio or Resume(s)** – (not to exceed 2 pages)
Provide any information on previously related experience not to exceed two pages. Lead artist resume should be restricted to two pages.
6. **Sample Work Portfolio** of a link to your website or up to 5 digital images.

Also, please note that FrostburgFirst and the City of Frostburg cannot be responsible for lost, missing or damaged materials. Incomplete or late applications may not be accepted. All submissions and questions regarding the proposal shall be directed to:

Deirdre Robertson (Executive Director)
FrostburgFirst / 41 E. Main St. / Frostburg, MD 21532
frostburgfirst@gmail.com
(301) 689-6900

IV. Policies

The ownership of design ideas submitted with this application remain the ownership of the artist/performer, until a selection has been made and a contract signed. The artwork produced will be owned by FrostburgFirst and the City of Frostburg and images of my work may be used in publicity for the benefit of downtown Frostburg, MD and Allegany County, MD.

V. Artist Selection Process

Artist(s) applications will be evaluated on the following criteria on June 28, 2021:

- Artistic merit as evidenced by submitted representation of past work.
 - Appropriateness of the artist's medium, style, and previous professional experience as they relate to the art goals and opportunities in this project.
 - Experience with projects of similar scale and scope, including familiarity with public agencies, the public review process, and experience working with community groups.
 - The ability of the artist to successfully complete the proposed artwork within the estimated timeline.
-
- Winners will be notified by July 2, 2021.

VI. Site Visit Dates

Applicants are invited to visit the site at any time.

VII. Photo of Location

