

AGENDA

Historic District Commission Meeting

6:00 PM - Monday, July 10, 2023

Frostburg Municipal Center Meeting Room - 37 Broadway

Page

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. AUTHORITY

The Maryland Land Use Article empowers Frostburg's Historic District Commission to implement the City's Historic Preservation Overlay District according to the regulations set forth in the Frostburg Zoning Ordinance. All meetings of this Commission are open to the public and are conducted in compliance with Maryland's Open Meetings Act.

STATEMENT OF PURPOSE

The Frostburg Historic District Commission is charged with the preservation of historic structures and the surroundings within the designated district in order to safeguard the heritage of the City, stabilize and improve property values, strengthen the local economy and foster civic beauty.

- 5. ROLL CALL
 - Chair Dawn Hein, Vice Chair Joseph Hoffman, William Determan, Robert Rephan, Maureen Brewer, Alternate Member Daniel Filer
- 6. REVIEW AND APPROVAL OF THE AGENDA
- REVIEW AND APPROVAL OF THE MINUTES
 - 7.1. June 2023 HDC Minutes

4 - 6

7 - 11

- PROJECT PRESENTATIONS
 - 8.1. 7 W. Main Street Exterior Lighting w/ Commercial Signage

I have studied the application and all relevant documents and presentation related to this case, and I am familiar with the property in question. I find that the proposed changes [are/are not] compatible with the neighborhood because there [is/is not] a general compatibility of exterior design, scale, proportion, arrangement, texture, and materials to be used.

Based on these findings, I move to [approve/disapprove] the proposal because the use of exterior materials [are/are not] closely similar in appearance to original materials or significant buildings in the District, pursuant to Section 4.1.J.1.c.

Old 40 Trading Co Front Sign with Lights Mock-Up Light Fixture Light Fixture Specs No HD Inventory Sheet available

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- 32 Frost Ave HDC Application
- 32 Frost Ave Fence Site Plan
- 32 Frost Ave Front Fence Proposed Material
- 32 Frost Ave Existing Conditions
- 32 Frost Ave Existing Conditions2
- 32 Frost Ave Front Street View
- 8.3. 78 Frost Avenue Roof Replacement (Second Review)

19 - 38

I have studied the application and all relevant documents and presentation related to this case, and I am familiar with the property in question. I find that the proposed changes [are/are not] compatible with the neighborhood because there [is/is not] a general compatibility of exterior design, scale, proportion, arrangement, texture, and materials to be used.

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- 78 Frost Ave HDC Application
- 78 Frost Rendering #1 Roof shape
- 78 Frost Rendering #2 roof color
- 78 Frost Ave Actual Roofing Material Sample
- 78 Frost Avenue Roofing Material Specs
- 78 Frost Avenue Additional Roofing Material Specs
- 78 Frost Avenue Sherwin Williams Historic Palette Color Match
- 78 Frost Avenue Garden Photo

Current Conditions #1

Current Conditions #2

Current Conditions #3

Current Conditions #4

NEW BUSINE	F.S.S
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- Staff Report: Administrative Approvals
 Broadway HDC Admin Approval
- 10.2. Community Development Staffing Update
- 10.3. Brainstorming: Outreach to Property Owners in the Historic District
- 10.4. Rubric Discussion/Update: Exterior Lighting Installations

11. ADJOURNMENT

39



MINUTES

Historic District Commission Meeting

Monday, June 12, 2023 - 6:00 PM

Frostburg Municipal Center Meeting Room - 37 Broadway

The Historic District Commission Meeting of the City of Frostburg was called to order on Monday, June 12, 2023, at 6:00 PM, at the Frostburg Municipal Center, 37 Broadway, with the following members present:

PRESENT: Maureen Brewer,

William Determan, Joseph Hoffman, Dr. Robert Rephan

EXCUSED: Dawn Hein,

Daniel Filer

1. CALL TO ORDER

1.1. Chair Hein was not in attendance, and Vice Chair Hoffman served as Chair for this meeting. Vice Chair Hoffman called the meeting to order at 6:01 PM.

2. PLEDGE OF ALLEGIANCE

3. Authority

The Frostburg Historic District Commission implements the City's Historic Preservation Overlay District, of the Frostburg Zoning Ordinance, Section 4, as adopted in 2014, pursuant to the authority granted by the Maryland Land Use Article, Section 8, as adopted in 2012, of the Annotated Code of Maryland. This meeting is open to the public and is conducted in compliance with the State of Maryland's Open Meetings Act.

4. STATEMENT OF PURPOSE

The Frostburg Historic District Commission is charged with the preservation of historic structures and the surroundings within the designated district in order to safeguard the heritage of the City, stabilize and improve property values, strengthen the local economy and foster civic beauty.

5. ROLL CALL

Vice Chair Joseph Hoffman, William Determan, Robert Rephan, and Maureen Brewer were present. Chair Dawn Hein was absent. Since a quorum was achieved through the regular membership, Alternate Member Daniel Filer was not required to attend.

6. REVIEW AND APPROVAL OF THE AGENDA

6.1. Commissioner Brewer made a motion to approve the June 2023 agenda. Commissioner Determan seconded the motion, a vote was taken, and the motion carried unanimously.

7. REVIEW AND APPROVAL OF THE MINUTES

7.1. Commissioner Brewer made a motion to approve the May 2023 meeting minutes as presented. Commissioner Rephan seconded the motion, a vote was taken, and the motion carried unanimously.

8. PROJECT PRESENTATIONS

8.1. 78 Frost Avenue - Roof Replacement

Property owner, Tonya Byers, presented her proposal to replace the asphalt shingle roof on her home at 78 Frost Avenue with white metal panel roofing material. She noted that the existing roof is failing, and she would like to replace the roof for insurance purposes.

Commissioner Rephan inquired why white was the color selected, and Ms. Byers noted that a monochromatic color scheme will complement her garden. Commissioner Brewer inquired whether a materials sample was available, and Ms. Byers responded that she did not have one. Commissioner Brewer recommended that the discussion be tabled until a material sample and/or artistic rendering of the finished product was provided.

Commissioner Determan made a motion to table the discussion, and Commissioner Rephan seconded the motion. A vote was taken, and it was unanimously agreed that the discussion be tabled until further details could be provided.

Moved by William Determan, seconded by Robert Rephan

Commissioner Determan made a motion to table the discussion, and Commissioner Rephan seconded the motion. A vote was taken, and it was unanimously agreed that the discussion be tabled until further details could be provided.

Carried

9. OLD BUSINESS

9.1. Administrative Approval Rubric Discussion

- Commercial Signage in the Historic District

Commissioners agreed that the rubric should remain the same in allowing commercial signage of any kind to be eligible for an Administrative Approval at the staff level; however, Commissioners noted that if staff ever feel uncomfortable with a proposed commercial signage project, staff are welcome to bring the project before the Commission for a full review.

10. NEW BUSINESS

10.1. Administrative Approvals Issued This Month:

- 26 W. Main Street window replacement (MHT approved)
- 236 E. Main Street in-kind roof replacement

Staff provided an update on two Administrative Approvals that were issued since the last HDC meeting.

11. ADJOURNMENT

Commissioner Brewer made a motion to adjourn. Commissioner Determan seconded the motion, and Vice Chair Hoffman closed the meeting at 6:30 PM.

Bethany Fife, Planner / Interim Community Development Director



Sign 17' wide 3' High

4 Lights





LAMPS PLUS

The Nation's Largest Lighting Retailer

name / Outdoor Lighting / Wall Light / 16 - 20 in. high / Black / Style # 70V56



MOST POPULAR

Neihart 18" High Rustic Black RLM Outdoor Wall Light

7 Reviews

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1

ADD TO CART

♥ SAVE









VIEW IN YOUR ROOM

✓ MORE OPTIONS

Product Details

The barn light style of this rustic outdoor wall light is enhanced by a deep black finish.

Additional Info:

This outdoor wall light is sure to improve the look of any home's exterior. A simple design with a curving downward arm and flared shade creates a farmhouse appeal. The black finish blends well with a variety of existing decor and color schemes. The design is inspired by classic RLM (reflector luminaire manufacturer) lighting, which uses a reflector shade to direct light downward.

FRANKLIN IRON WORKS**

Bulbs for Style #70V56

- 18" high x 10 1/2" wide. Extends 17 1/2" from the wall. Backplate is 4 1/2" wide. Weighs 2 lbs.
- Shade is 10 1/2" wide at widest point.
 Mounting point to top of fixture is 7".
- Takes one maximum 100 watt standard-medium base bulb (not included).
- Neihart outdoor barn light from the Franklin Iron Works™ brand. Inspired by classic RLM (reflector luminaire manufacturer) lighting, which uses a reflector shade to direct light downward.
- Black finish. Aluminum construction.
 Curving gooseneck arm and open shade.

Specifications



Product Attributes

Finish	Black
Style	Farmhouse
Brand	Franklin Iron Works

Technical Specifications

Height	18.00 inches
Width	10.50 inches
Weight	2.00 pounds
Max Wattage	100 watts

More You May Like | View All



Neihart 18 1/4" High Rustic Bronze RLM Outdoor Wall Light

\$99.99



Neihart 18" High Rustic Galvanized RLM Outdoor Wall Light

\$99.99



Urban Barn Light Black Finish Outdoor Wall Light Set of 2

\$99.99

Fra Ou **\$9!**

>

Questions & Answers

Ask a question

Q

9 Questions Sort by: Most Helpful v

Q: is the shade adjustable? A Shopper Dec 1, 2019



A: This wall lights shade is not designed to be adjustable. But, the shade can be positioned in a different direction before attaching.

STAFF Dec 1, 2019

Q: What type of box does this light mount to? Ryan C. Jan 24, 2023



A: This wall light must be installed onto an electrical junction box.

Eric R. STAFF Jan 25, 2023

➤ See 1 Answer Answer

Q: Can this fixture be converted to plug-in? Susan W. Oct 14, 2022



A: This wall light is a hardwired light fixture. A plug in version is not available. If you are looking to alter this light fixture, you will need to contact a licensed electrician.

Eric R. STAFF Oct 16, 2022

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Related Videos



How to Style Modern Farmhouse



Contemporary Style Tips and Ideas



Country Cottage Style



Mid Century Modern Style
Tips and Ideas



How to Style № Mode







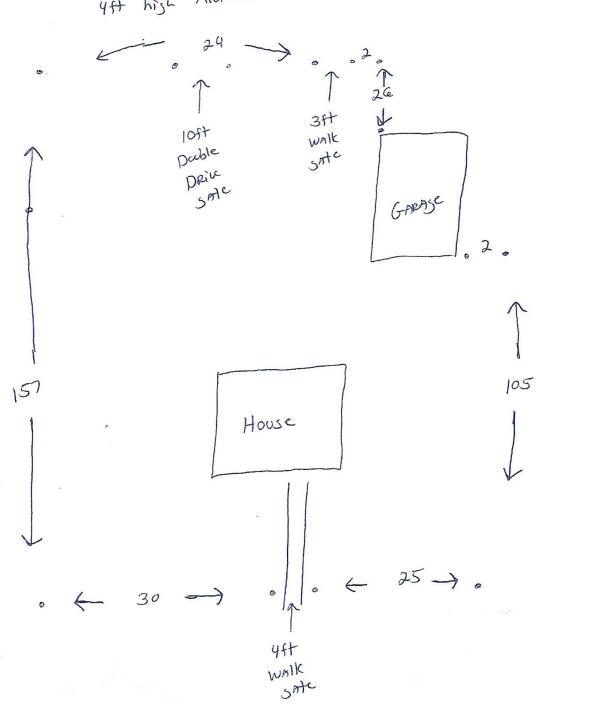
Permit Application

Date: 06/26/2023 Applicant / Owner Katie Horacek Owner Name: Katie Horacek Applicant Name: Address: 32 Frost Ave Address: 32 Frost Ave Frostburg, MD, 21532 Frostburg, MD, 21532 City, State, Zip: City, State, Zip: 681-443-4901 Phone: 681-443-4901 Phone: Email: horacekkm@gmail.com Email: horacekkm@gmail.com **Builder / Contractor Builder Name:** Phone: Address: Email: City, State, Zip: MHBR #: MHIC #: Location Site Address: 32 Frost Ave Tax ID: City, State, Zip: Frostburg, MD 21532 Lot Size: Historic District: **Zoning District:** Election District: Мар: Parcel: FEMA Zone: Subdivision: Lot: Structure Type: Use: **Project** Permit Type: Certificate of Appropriateness Area Disturbed: Sub Type: Height: Fencing Material: Project Cost: Occupancy Type: Purpose: Dimensions: Project Description: Construction done by Overland Fence Company. A 4ft aluminum fence with spear design will be installed along the front yard, including a 4ft walking gate, for a total length in front of 58 ft. A 4ft chain link fence will be installed around the remaining perimeter. The chain link fence will start from the aluminum fence on the East side of the property and extend South 157 feet, then go 24 feet West along of the back of the property including a 10ft driving gate and 3 ft walking gate, then extend 26 feet North to the garage. On the West side of the property, the fence will start at the end of the neighboring garage and extend 105 feet North to meet the aluminum fence at the front. Site plan attached. **Building Project** Square Footage: 0 # of Units: Basement: # of Rooms: # of Rooms: Water: Sewer: # of Bedrooms: Electric: # of Bathrooms:

Setback			
Front: Rear: Left: Right: Other:		From Alley: Stream/Drainway: Buildings: Other Information:	
Demolition			
Principal Structure: Accessory Structure: Construction Type: Recent Use: Demolition Reason:		Electric: Plumbing: Natural Gas: Other Heating: None:	
General Permit Infor	rmation		
Business: Activity/Business:		Electric Service:	
Pool Permit			
Pool Type: Depth: Removable Ladder: Cover:		Existing Fence: Pool Fence: Yard Fence:	
Sign Permit			
Two Sided: Replacement: Length of Space:		Illuminated: How: Digital: Software Display:	
Certificate of Approp	priateness		
Change Type: Other: Work Performed:		Historic Preserve: Third Party:	No
Id	do hereby certify that the information con	tained herein is true	and correct.
	Katherine M Horacek	06/26/	/2023
	Name	Da	te

KAtie Horchecle 32 Frast Aue Frastburg

4ft high All black chainlink in sides and back.
4ft high Aluminum black colonial plu speak in front











CITY OF FROSTBURG

HISTORIC DISTRICT COMMISSION

CERTIFICATE OF APPROPRIATENESS APPLICATION



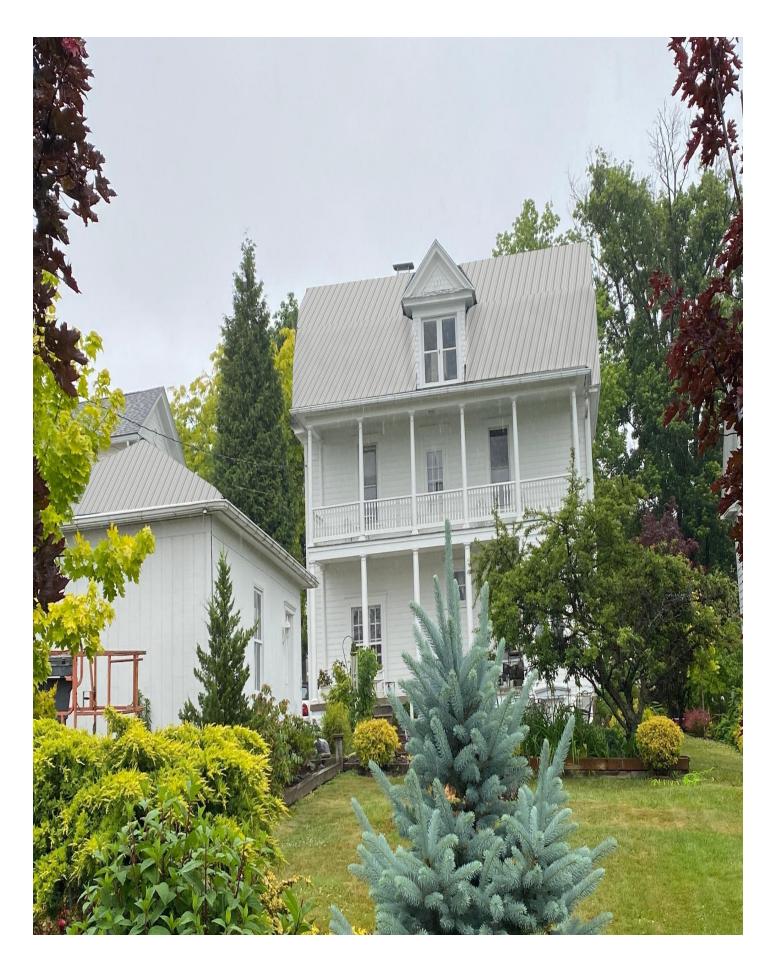
DEPARTMENT OF COMMUNITY DEVELOPMENT
CITY HALL
59 E. MAIN STREET, P.O. BOX 440
FROSTBURG, MD 21532

Applicant's Addres Phone Number(s): Property Owner No	I ON ya Bus s: 78 Frost = 381-4 ame: Same as and Location: San	Ave Frostl 169-6130 above			
Type of Change:	Alteration Addition New Building	Demolition Repair Sign	Grading Excavation Other:		
RENOVATION Scope of Work (de	rchitect, Engineer, or o	- Building Contracto	or(s):		
			t? an the property owner?	NO NØ	MES

Page 1 of 2

Requirements for Complete Application (TO BE DETERMINED BY STAFF; IF CHECKED INCLUDE AS AN ATTACHMENT).
SITE PLAN OR ACCURATE SCALED DRAWING DEPICTING PROPORTIONS AND DISTANCES
CLEAR AND LEGIBLE SKETCH OF EXTERIOR DETAILS OR AREA TO BE CHANGED
PHOTOGRAPH(S) OF AREA TO BE CHANGED
MANUFACTURER'S SAMPLES OR TEAR SHEETS OF MATERIAL(S) PROPOSED TO BE USED
FOR NEW CONSTRUCTION:
SITE PLAN TO SCALE
ELEVATION DRAWINGS
MATERIAL SAMPLES/TEAR SHEETS
CURRENT PHOTOGRAPHS OF PROPERTY
OTHER:
Optional Attachments:
HISTORIC PHOTOGRAPHS OR OTHER DOCUMENTATION
You are encouraged to attend the Frostburg Historic District Commission meeting. The next
meeting is, at 4:15 pm at the Frostburg
Library, 65 E. Main St., Frostburg, Maryland. Failure to provide sufficient information for review may result in an unfavorable recommendation by the Historic District Commission.
may result in an untavorable recommendation by the riverence because commende
PLEASE READ AND SIGN BELOW
I hereby certify that I am the owner of the property or I have advised to owner of the property in regard to
the proposed work. Further, the information provided by this application represents an accurate description of
the proposed work and nothing has been intentionally omitted that would be necessary for the Historic District
Commission's decision making process.
I understand that a favorable review finding by the Frostburg Historic District Commission does not constitute
approval of other require land use or building permits obtained by a separate application.
1201/2 Due 10 2023
Date Date
Signature
FOR CITY USE ONLY
Approval to be granted by: FROSTBURG HISTORIC DISTRICT STAFF
Approval to be granted by: FROSTBURG HISTORIC DISTRICT STAFF Staff Review: APPROVED NOT APPROVED
Approval to be granted by.
Staff Review: APPROVED NOT APPROVED











Click or Tap Image to Zoom In



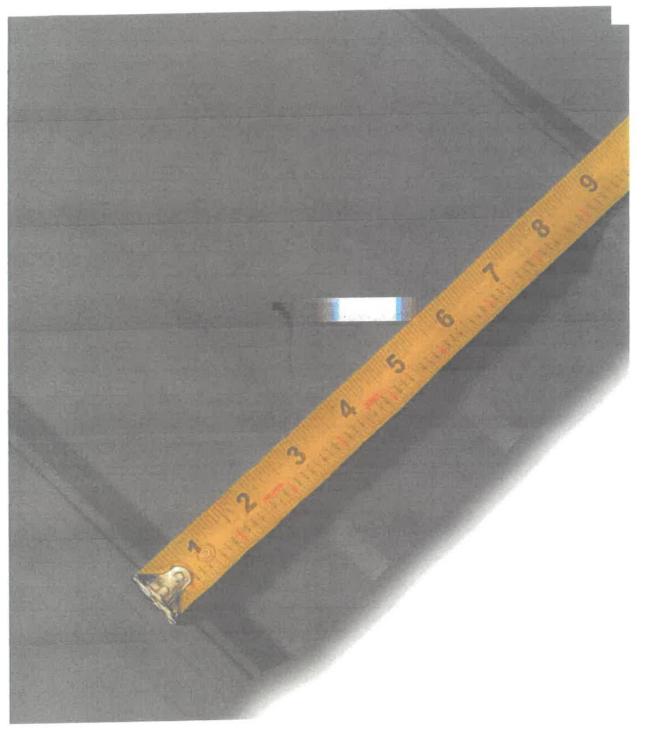












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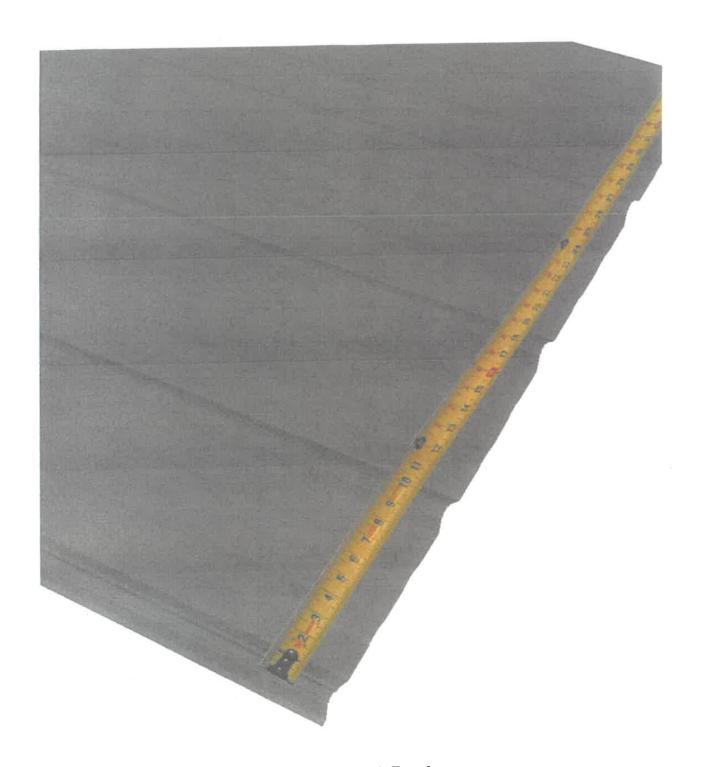












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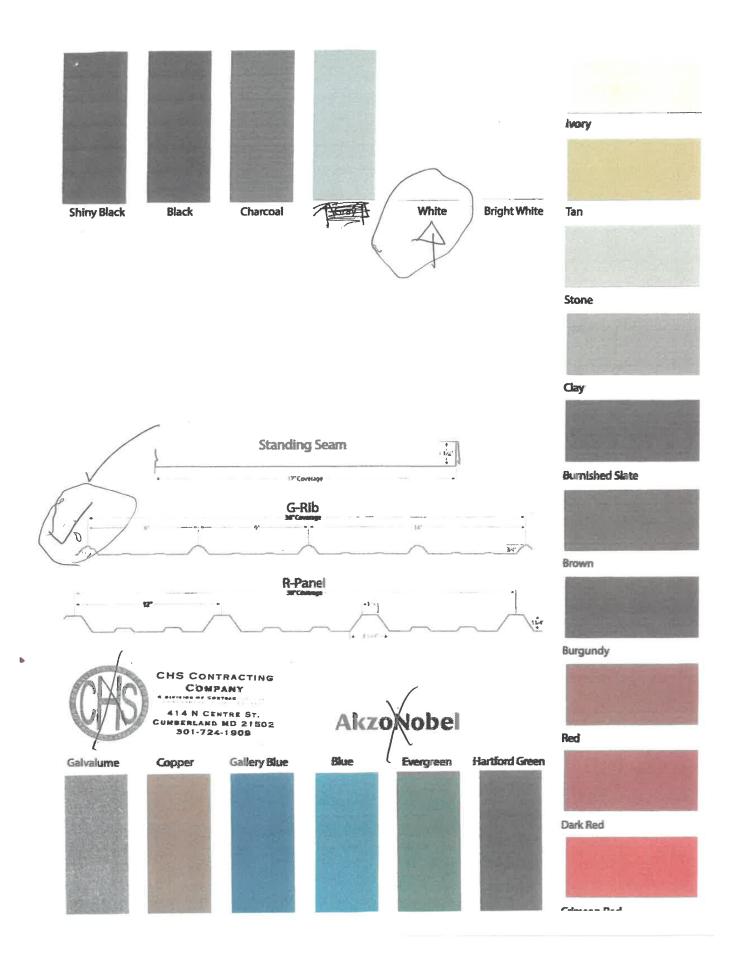




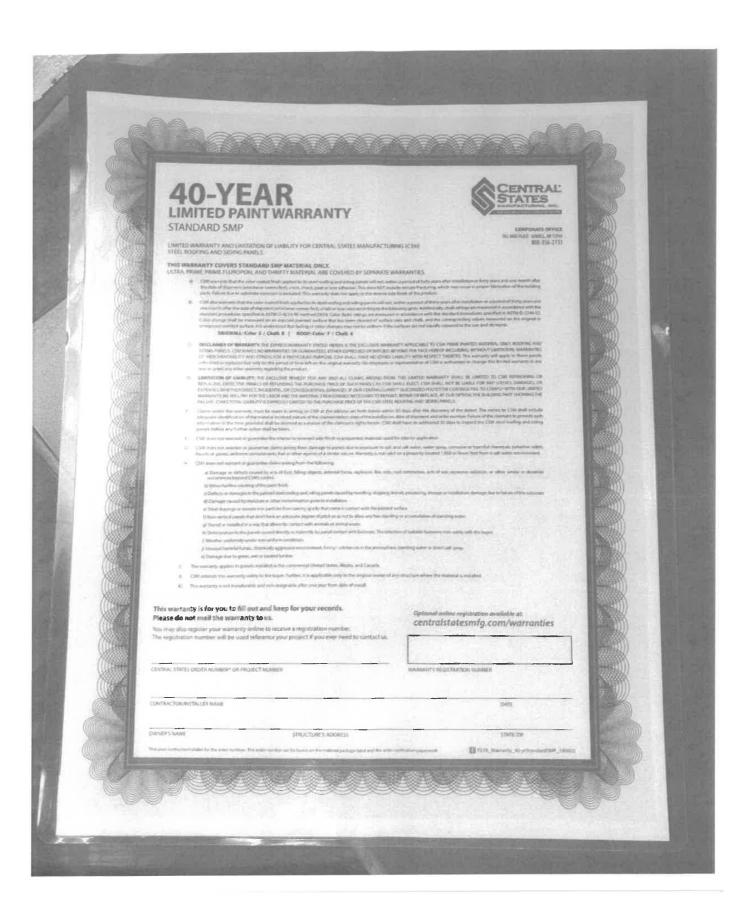


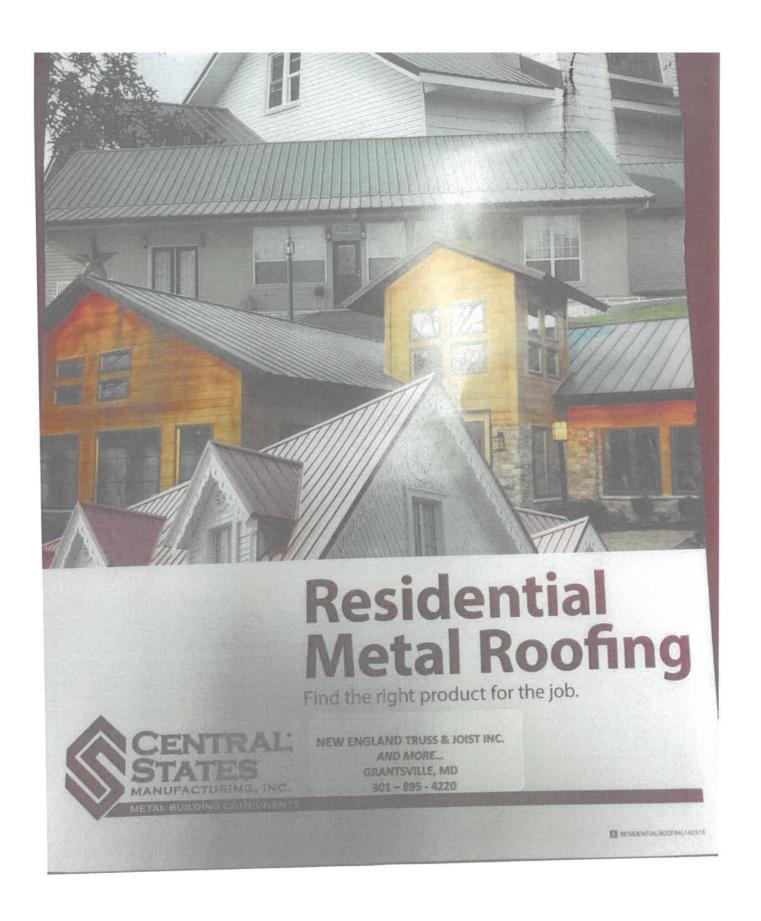












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Choose CentralGuard for the perfect balance of fade protection, rust blocking, and dent resistance.

FADE PROTECTION	STANDARD	PRIME CentralGuard	ULTRA CentralGuard
Paint Warranty	40-YEAR	LIFETIME	LIFETIME
Paint Thickness	THICK 90 mil	THICKER TO mil	THICKER 1.0 mil
Fade Warranty	30-YEAR	30-YEAR	30-YEAR
Fade Protection	1	44	11
RUST BLOCKING			
Advanced Rust Blocking		1	1
Perforation Warranty		20-YEAR	20-YEAR
Substrate Thickness	1.12 mil	1.60 mil	1.60 mil
Substrace Coating	varies	Galvalume	Galvalume
DENT RESISTANCE			
Advanced Dent Resistance		1	11
Steel Brickness	THIN	THICK	THICKEST
Steel Gauge	29 ga	29 ga	26 ga.

Panel Loc Plus features (8,2218 approved for impact resistance and may qualify for a homeowner insurance discount.

See your book insurance agent for qualifications.



NEW & IMPROVEDI

Explore our new roofing visualizer.

Upload a photo, or use our sample 3-D models to find the perfect color for your roof.

You'll receive a summary with a cost range based on the information you provide.

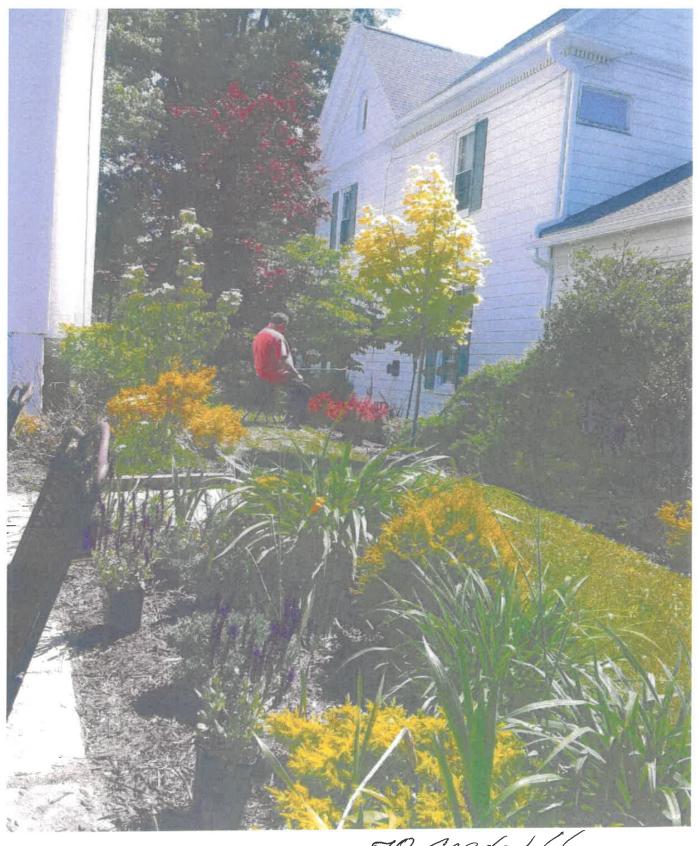
Find the roofing visualizer at central states mfg.com.



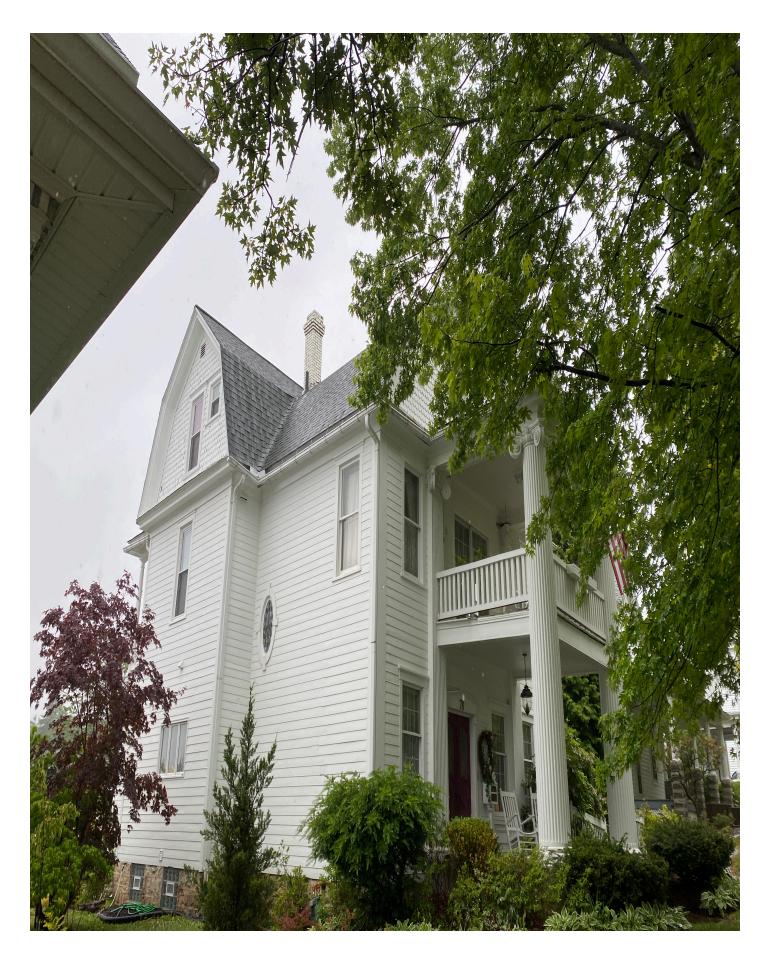
Panel-Loc Plus"

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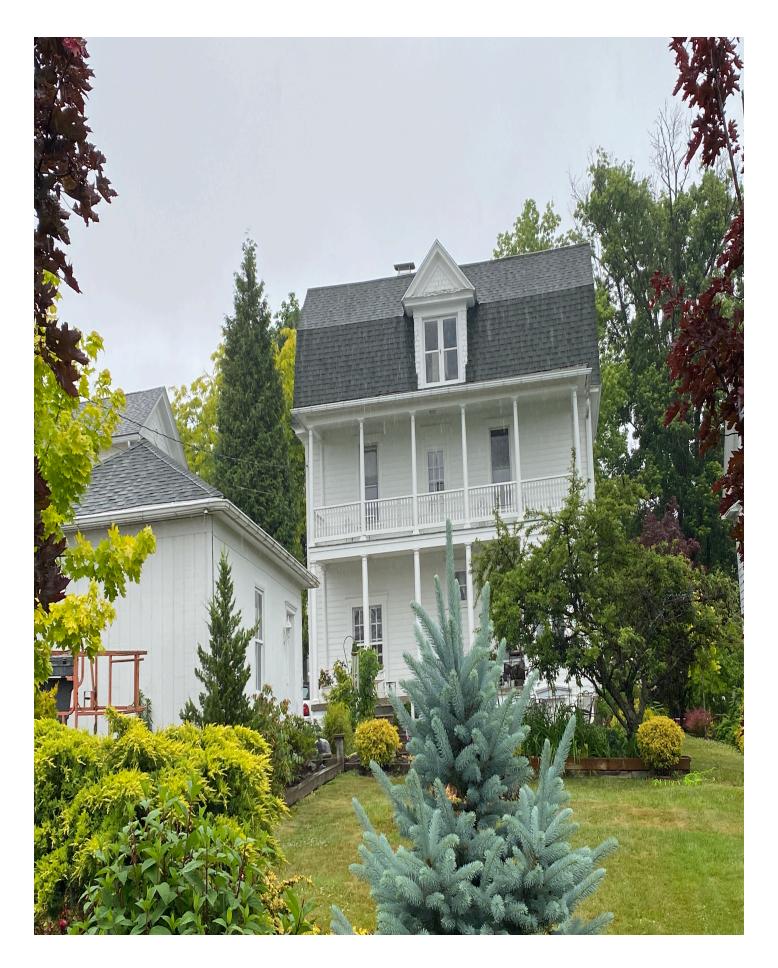


78 GARDEN!!









Historic District Commission: Administrative Approval

City of Frostburg

37 Broadway

Frostburg, MD 21532

301-689-6000

Permit Number: 2023100

06/30/2023

Mark & Kathy Shupe 26 South Broadway Frostburg, MD 21532

RE: Historic District Commission Certificate of Appropriateness for 26 S BROADWAY

Dear Mr. and Mrs. Shupe,

Your application for a Certificate of Appropriateness from the Historic District has been received by the Community Development office for review, and Staff have considered your request at the above-referenced address, as follows:

• Replacement of rotting wooden columns with identical non-wooden columns. The City recognizes that the existing wooden columns are no longer in production and/or not available at a cost-effective rate. Because the new columns will be identical in appearance, staff has issued this Administrative Approval.

Sec. 4.1. - "HP" Historic Preservation Overlay District of the City of Frostburg's Zoning Ordinance defines routine maintenance as follows:

"Work that does not alter the exterior fabric or features of a site or structure and has no material effect on the historic, archeological or architectural significance of the historical site or structure."

And, Section 4.1, R states:

"Routine Maintenance Not Affected. Completion of Work Under Prior Permit.

Nothing in this Section 4.1 shall be taken or construed to prevent "routine maintenance," customary farming operations or landscaping which will have no material effect on the historic or architectural significance of a designated site, structure or district. Nothing in this Section 4.1 affects the right to complete any work covered by a permit issued prior to the date upon which such historic district(s) or designation(s) was established."

The Zoning Ordinance principally permits your proposal for the alteration, citing routine maintenance does not require Historic District Commission approval.

No Certificate of Appropriateness for your project is required.

Additionally, no permit is required for this project, and work may begin according to your schedule.

Thank you for your cooperation and dedication to historic preservation. Please feel free to call me if you have any other questions or concerns. I can be reached at 301-689-6000, Extension 110.

Sincerely.

Bethany Fife

Community Development Planner

CC: Dawn Hein (HDC Chair); Dr. Joseph Hoffman (HDC Vice Chair)